ZSuite 4-H Enrollment! Enrolling in Wyoming 4-H when you already have an account

1.Go to https://4h.zsuite.org/ (open in Google Chrome, not Internet Explorer)

2. Loginto your account

3. Choose the primary account (usually the parent)

You should now be directed to the Dashboard screen where you will see a list of all household members and their current enrollment status. (Note the



background color of each member. Red signifies inactive profiles, while green signifies a member that is currently enrolled.)

u U Ņ		: Dashboard							
EX.		Mom/[Dad/Grandparent/etc. H	lousehold					
Click or Tap a row to view additional details									
	Parent/Guardian Mom						Show Ar	chived Membe	ers
↑	Household Profile Switch Profile	Ŵ	Parent/Guardian Mom/Dad/Grandparent <mark>e</mark> tc.	PRIMARY(PARENT/GUARDIAN)	BIACTIVE	1			×
	Dashboard	0	Billy Bob	CLUB MEMBER	INACTIVE	1			^
2	Record Books	Year 2020 - 2021							
•	Clover Academy	> CONTINUE ENRO	DILMENT MEMBER EVENTS	MEMBER PROJE	CTS				
	Events		Steven Brown		BIACTON		_		
	Calendar	•	Steven brown	CLUB MEMBER		1			Ý
	Example Club 🗸	\bigcirc	Johnny Cash	VOLUNTEER	INACTIVE	1		•	~
0	Help	(?)	Test Child	CLUB MEMBER	INACTIVE	1			×
Ð	Logout		Jake Enrollment Test	VOLUNTEER	RIACTIVE	1		•	~
Ġ		(Lebron James	CLUB MEMBER	INACTIVE	1		•	~

4. Click on the family member you would like to enroll. Click on

> CONTINUE ENROLLMENT

5. Fill in the required fields for one of your member in each section.



6. Don't forget to add a club ADD CUT 7. You will also need to select projects for each club by clicking ADD PROJECT then selecting a project from the drop down menu 8. Then click SUBMIT

You will return to the **dashboard** screen. Repeat this process for the other members of your household.



*Should you have any questions, you can always use the **Live Chat** located at the bottom right of the screen.

