

# Converse County



## 4-H Handbook

# WONDERING WHERE TO STAY UP TO DATE ON CONVERSE COUNTY 4-H INFORMATION, DEADLINES OR EVENTS?



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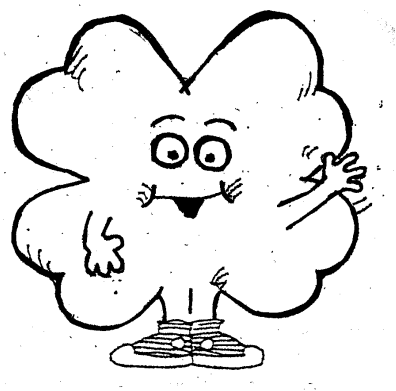


Welcome to 4-H!

You are now part of the largest youth organization in the world. As a 4-H'er you will be doing new and interesting things, making new friends, and developing citizenship and leadership skills.

Choose a project with the approval and support of your family, because 4-H involves your family.

4-H is "learning by doing." The more active you are, the more you learn. So take part in many of the 4-H activities and enjoy 4-H.



-Chris Clover



## History of 4-H

### Late 1800's: Making Connections

In the late 1800's, researchers discovered adults in the farming community did not readily accept new agricultural developments on university campuses, but found that young people were open to new thinking and would experiment with new ideas and share their experiences with adults. In this way, rural youth programs introduced new agriculture technology to communities. The idea of practical and "hands-on" learning came from the desire to connect public school education to country life. Building community clubs to help solve agricultural challenges was a first step toward youth learning more about the industries in their community.

### 1902: Youth Clubs are Formed

B. Graham started a youth program in Clark County, Ohio, in 1902, which is considered the birth of 4-H in the United States. The first club was called "The Tomato Club" or the "Corn Growing Club". T.A. Erickson of Douglas County, Minnesota, started local agricultural after-school clubs and fairs that same year. Jessie Field Shambaugh developed the clover pin with an H on each leaf in 1910, and by 1912 they were called 4-H clubs.

### 1914: Cooperative Extension System is Created

The passage of the Smith-Lever Act in 1914 created the Cooperative Extension System at USDA and nationalized 4-H. By 1924, 4-H clubs were formed and the clover emblem was adopted. The Cooperative Extension System is a partnership of the National Institute of Food and Agriculture (NIFA) within the U.S. Department of Agriculture (USDA), more than 100 land-grant universities and more than 3,000 county offices across the nation. Cooperative Extension combines the expertise and resources of federal, state, and local governments and is designed to meet the need for research, knowledge and educational programs.

### 4-H Today

Today, 4-H serves youth in rural, urban, and suburban communities in every state across the nation. 4-H'ers are tackling the nation's top issues, from global food security, climate change and sustainable energy to childhood obesity and food safety. 4-H out-of-school programming, in-school enrichment programs, clubs and camps also offer a wide variety of STEM opportunities – from agricultural and animal sciences to rocketry, robotics, environmental protection and computer science – to improve the nation's ability to compete in key scientific fields and take on the leading challenges of the 21st century



4-H Emblem



*The 4-H emblem is the four-leaf clover with the letter "H" on each leaf, standing for head, heart, hands and health.*

## 4-H Colors

*The 4-H colors are green and white. Green symbolizes nature's most common color and represents life, spring-time and youth. White symbolizes purity.*

## 4-H Pledge

*"I pledge*

*My HEAD to clearer thinking,*

*My HEART to greater loyalty,*

*My HANDS to larger service,*

*My HEALTH to better living,*

*For my club, my community, my country and my world"*

## 4-H Motto

*"To Make the Best Better"*

## 4-H Slogan

*"Learn By Doing"*

*The "Learn by Doing" slogan encourages 4-H members to learn new skills, be responsible for their actions, and express their own creativity.*

## Converse County 4-H Community Clubs

Cloverbud Club, for 5-7 year old members

C. C. Cavaliers

C. C. Range Club, focuses on range management and  
judging

Dry Creek Willing Workers, Dry Creek/Bill area

Future Stars

Labonte Sagebrush

Magic Chefs, Glenrock

Sand Creek, Glenrock

Walker Creek

Wild Bunch

Woolly Bully's





## Wyoming 4-H Policies

### MISSION

The mission of the Wyoming 4-H Program is to empower youth to reach their full potential by working and learning in partnership with caring adults.

### VISION

The vision of the Wyoming 4-H Program is to develop a world in which youth and adults learn, grow and work together as catalysts for positive change.

In support of this vision the Wyoming 4-H Program:

- Provides opportunities for formal and non-formal community-focused experiential learning.
- Helps youth develop skills that benefit them throughout life.
- Fosters leadership and volunteerism in youth and adults.
- Works to strengthen families and communities.
- Uses research-based knowledge available from the land grant university system and other sources.

### VALUES

The Wyoming 4-H Program strives to:

1. Provide opportunities for experiential learning and life skill development through hands-on project work in members' areas of interest.
2. Create through projects, activities, and club work a sense of
  - Belonging
    - ◇ By providing an inclusive environment that includes social interaction between youth with diverse backgrounds
    - ◇ By contributing to team efforts
    - ◇ By developing positive relationships with a caring adults
  - Independence
    - ◇ By supporting self-directed decision making process that relates to real-life experiences
    - ◇ By fostering leadership opportunities
  - Generosity
    - ◇ Through involvement in community service activities
    - ◇ Through opportunities to share experiences with younger youth members
  - Mastery
    - ◇ Through development of specific knowledge and skills with help and guidance from project leaders
    - ◇ Through opportunities to learn how to run effective meetings
    - ◇ Through understanding of finances gained through access to funds raised by the club.
3. Help young people see themselves as unique, resilient, life-long learners who actively participate in their own future, setting personal goals and practicing self-determination.



## THE YOUTH EXPERIENCE

As a member of the Wyoming 4-H Program, we look to provide the following experiences to youth:

1. The opportunity to set goals, keep records, and reflect on their learning in a project area.
2. A caring adult to provide the support needed to develop like skills through project work.
3. Opportunities for hands-on learning experiences.
4. A place to publicly display their learning in one or more project areas.
5. Opportunities to use the skills learned in their club and project work at a county, regional, state, national, and international level.

## GENERAL

1. The policies of Wyoming 4-H are established and supported by the University of Wyoming Extension. There are no policies established at the national 4-H level.
2. Wyoming 4-H is open to all residents of Wyoming without regard to the participant's race, religion, color, national origin, sex, physical or mental disability, marital status, sexual orientation, age, veteran's status, medical condition, or citizenship.
3. The 4-H educator is responsible for ensuring that all efforts bearing the 4-H name and emblem are consistent with the mission, goals, and policies of the Wyoming 4-H Program and the National 4-H Program. All 4-H councils and committees are under the direction of the UW 4-H educator to organize, plan, implement, and evaluate the 4-H program. More information about the role of the 4-H educator can be found in the guide entitled The Link between UW-Extension and 4-H Councils.

## YOUTH MEMBERSHIP

1. Enrollment
  - a. The Wyoming 4-H membership year is defined as October 1 – September 30.
  - b. The Wyoming 4-H Youth Development Program has a policy of open enrollment. Eligible youth may enroll in Wyoming 4-H Youth Development Programs at any time of the year. Counties may establish reasonable deadlines for participation when those deadlines are needed to ensure educational integrity and/or safety.

*New 4-H enrollments will be accepted at any time during the year. It is reasonable to establish deadlines for certain aspects of participation, such as county fair, camps, or contests because of the need for safety, education, or planning prior to participation; however, club membership must be accepted at any time.*
  - c. Youth ages 5-18 as of January 1 of the current 4-H year are eligible to enroll in the Wyoming 4-H Youth Development Program. Youth ages 5-7 can participate in 4-H as Cloverbuds and can only enroll in the Cloverbud project. Youth ages 8-18 will participate as 4-H members in any project offered by Wyoming 4-H. For more information about Cloverbud participation, please refer to the *Cloverbud Fact Sheet*.
  - d. Youth with differing developmental abilities may enroll in 4-H after the age of 18 with approval of the 4-H educator in consultation with the State 4-H Office.
2. Participation
  - a. Youth may not hold 4-H membership in more than one county or state at the same time.

*This statement does not limit multiple county memberships in a given year, but it does require that those memberships be consecutive rather than concurrent. Youth moving from one county to another, for whatever reason, can belong to 4-H in the second county, but membership from the first county must be transferred. This also does not limit someone from belonging to 4-H in a county or state that is not their county or state of residence, neither does it prohibit a 4-Her from participating in educational programs in other states or counties.*
  - b. The parent / legal guardian of youth members must agree to the *Wyoming 4-H Code of Conduct, General Authorization, Statement of Assumed Risk, Publicity and Communications Release,*

*Transportation Release*, and the *Authorization of Care*. This is done through the 4-H online enrollment process.

- i. Infractions to the *Wyoming 4-H Code of Conduct* should be reported to the UW 4-H educator as soon as possible. If the UW 4-H educator is not available, a report should be made with the adult 4-H volunteer in charge of the event. The UW 4-H Educator will follow up and take appropriate action. If disciplinary action is taken at a multi-county or state event, the UW 4-H educator in the member's home county will be notified and further disciplinary action may be taken.
- ii. The UW 4-H educator will handle each situation on an individual basis, and the following actions may result:
  1. A discussion followed by a written warning of the member's inappropriate action.
  2. Sending the member home from the event. If a member is sent home, fees will not be refunded and any resulting transportation charges will be at the member's expense.
  3. Barring member from future 4-H events.
  4. Assessing the member cost of damages and repairs of property.
  5. Releasing the member to the nearest law enforcement agency or the proper authorities.
  6. Terminating participation in 4-H.
  7. The status of a member in "good standing" or "not in good standing" is determined by the UW 4-H educator and is based on the behavior of the youth.

### 3. Participation Options

- a. Youth may participate in the Wyoming 4-H Youth Development Program through:
  - i. Membership in a 4-H club
  - ii. Participation in a special interest/activity/group/program sponsored by UW Extension
  - iii. Additional participation options offered at county discretion:
    1. Affiliation with an organized 4-H project
    2. School enrichment
- b. Under certain circumstances, independent and family memberships may be warranted. Independent and family memberships are not ordinarily allowed when an opportunity exists for organizing or joining a multi-family, community-based 4-H club. If the UW 4-H educator chooses to grant a family or independent membership status, there must be a clear statement of expectations, including an educational plan and participation in community service. Individual and family memberships are not eligible for recognition as a tax exempt entity.

## VOLUNTEER PARTICIPATION

1. Adults 19 years of age prior to January 1 of the current 4-H year may apply to become a certified UW 4-H volunteer.
  - a. To achieve UW certified volunteer status, adults must complete the following process:
    - i. Submit an enrollment application through 4-HOnline. (<https://wy.4hOnline.com>). In this process, volunteers agree to the *Wyoming 4-H Volunteer Code of Conduct, Training and Screening Understanding, Statement of Assumed Risk, Publicity Release, and Transportation Release*.
    - ii. Complete and successfully pass the UW background check every five years.  
\*4-H volunteers returning to 4-H after a year or more break in service must successfully pass the screening process.
    - iii. Participate in the 4-H Volunteer Certification Training.
  - b. To continue volunteer service, volunteers must receive training at least every five years that will benefit the volunteer's role in the 4-H program.
  - c. As a certified UW 4-H volunteer, an adult can serve in a variety of educational and organizational roles that provide quality, positive 4-H youth development programs for youth. These roles include:

- i. Project volunteer
- ii. Coach
- iii. Club volunteer
- iv. Activity volunteer
- v. Member of 4-H committees or 4-H councils
- vi. Chaperones (must be at least 21 years of age)
- d. Adult volunteers can enroll at any time of the year.
- e. 4-H volunteers should ensure that youth are in safe environments during all 4-H activities.
- f. Adult volunteers should not have one-on-one contact with 4-H members in private settings.
- g. Chaperoning Overnight Stays
  - i. All 4-H sponsored youth activities that involve overnight stays must be supervised by a minimum of two designated adults. The adults can be certified 4-H volunteers or UWE educators.
  - ii. During overnight events, there should be a 2:20 ratio of adults to youth. When more than 20 youth are participating, the ratio of additional adults to youth is 1:10.
  - iii. Chaperones for overnight stays must be at least 21 years of age.
  - iv. Chaperones should not share sleeping quarters with 4-H members. If the sleeping situation is a dormitory setting (large room with multiple beds) and sharing sleeping quarters is necessary, there must be two designated adults of the same gender as the participants in the sleeping quarters.
  - v. Chaperones should not share bathrooms, locker rooms, or showers with 4-H members. If the same facilities must be used, access to individual/private showers, dressing rooms, and bathroom stalls must be available or volunteers and youth should use the facilities at separately scheduled times.
  - vi. 4-H chaperones must complete additional 4-H training.
- h. Volunteers should not have direct electronic contact, including social media, with an individual youth unless it is for educational or programmatic purposes.
- i. All shooting sports and horse-related events, competitions, and or activities must be directly supervised by a certified 4-H volunteer who has received additional UW 4-H training from the state 4-H program for the discipline, event, competition or activity being supervised.
- j. Volunteers can be terminated from their service to the program at any time. Volunteer termination is the responsibility of the State 4-H Office with consultation from the 4-H educator.
  - i. Causes of suspension and termination include, but are not limited to:
    1. Failure to demonstrate a supportive and cooperative relationship with 4-H youth, adult volunteer peers, clientele, other program stakeholders, and/or 4-H staff.
    2. Failure to adhere to the programmatic goals established by the 4-H program.
    3. Violation of the *Wyoming 4-H Volunteer Code of Conduct*.
    4. Performance of an act that violates UW policy and/or state or federal law.
    5. Failure to complete required training.
  - ii. The following actions may result:
    1. A discussion followed by a written warning of the volunteer's inappropriate action.
    2. Dismissing the volunteer from the event or activity.
    3. Placing the volunteer on probation.
    4. Barring the volunteer from participating in future 4-H events.
    5. Assessing the volunteer cost of damages and repair of property.
    6. Releasing the volunteer to the nearest law enforcement agency or the proper authorities.
    7. Termination of the volunteer's participation in the 4-H program.

## REQUIREMENTS FOR A 4-H CLUB

1. The University of Wyoming Extension grants 4-H Club Charters, which formally recognize a club's affiliation with 4-H and grant that club the permission to use the 4-H name and emblem. To be a 4-H club, the following requirements must be met and maintained:
  - a. Authorized club name.
  - b. Five or more youth from at least two families.
  - c. Adult leadership that has been approved through the volunteer certification process.
  - d. Youth involvement in leadership and decision-making.
  - e. A calendar of planned educational activities (meetings, workshops, community service, etc.). For positive youth development to occur, it is recommended that a club meet at least 6 times per year.
  - f. Educational plan which meets the mission and values of the 4-H program.
  - g. Adopt and adhere to the information in the document *Writing 4-H Club By-Laws* and use the *Club By-Laws Template*.
2. Clubs must fill out an annual *4-H End of the Year Club Report* and include their *Annual Treasurer's Report* and *Annual Secretary's Report* to provide documentation for charter renewal. Failure of a 4-H club to meet chartering requirements may result in the loss of the 4-H charter and the loss of the use of the 4-H name and emblem.
3. Clubs may set a maximum number for membership under the guidance of the UW 4-H educator.
4. Clubs must adhere to the non-discrimination policies of the Wyoming 4-H and direction of the UW 4-H educator.
5. All 4-H clubs/groups must comply with federal and state laws and UW regulations and policies, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Americans with Disabilities Act.

## CHARTERING

1. All 4-H clubs must be chartered. The 4-H charter identifies a group as an organized 4-H entity. It authorizes the group to use the 4-H name and emblem for educational purposes.
2. All 4-H groups (committees, councils, project groups, etc.) that hold any financial accounts with their own employer identification number (EIN) must be chartered.
3. Charters must be renewed annually by completing the *4-H End of the Year Club Report / 4-H End of the Year Group Report* and providing a completed *Annual Treasurer's Report* and *Annual Secretaries Report* kept on file with the UW 4-H educator.

## RECOGNITION

1. Wyoming 4-H utilizes the National 4-H recognition model to determine awards and varying areas of recognition.
2. Wyoming 4-H provides an annual youth recognition called the Member Achievement Program.
  - a. Levels of engagement are Member (0 points), Silver (1 point) and Gold (3 points).
  - b. Points are evaluated and recorded at the county level under direction of the UW 4-H educator.
  - c. The highest achievement opportunity is induction into the Wyoming 4-H Honors Club upon accumulating 19 points.

## COMPETITION, EVENTS, AND ACTIVITIES

1. All youth and volunteers must meet the state eligibility requirements specific to any 4-H sponsored competition, event, or activity.
2. Designated authorities have the responsibility to determine the extent to which youth are able to safely participate in any competitions, events, or activities.
3. Youth must represent the Wyoming county where they are a current 4-H member in good standing.
4. Competitions will use two team divisions and three individual divisions. The team divisions will be

Junior, for youth ages 8-13, and Senior, for youth ages 14-18. The individual divisions will be Junior (8-10), Intermediate (11-13), and Senior (14-18).

5. Ages for participation are based on the 4-H year.
6. Counties can enter an unlimited number of individuals and teams to each state contest.
7. The Wyoming 4-H Office will identify opportunities for teams to compete in out-of-state events.
  - a. The team with the highest ranking will have first choice in selecting which out-of-state event to attend. This selection process will continue until all state-sponsored out-of-state events have been awarded. If a team chooses not to attend an out-of-state event or is not eligible for the out-of-state events offered, the next ranking team will be asked to choose an event until all state-sponsored opportunities have been awarded.
  - b. Donor funds provided by the State 4-H Foundation are provided to offset the cost of the sponsored competitions. They will be given on the basis of a team's ranking and will only be provided for state-sponsored trips.
  - c. Youth who represent their county as part of a team attending an out-of-state event must have participated in the state contest related to the corresponding out-of-state event.
8. Youth selected to attend an event will travel from a designated location. Youth or their parents or guardians will be responsible for arranging transportation to and from that location.

#### PROGRAM SAFETY REGULATIONS

1. If a 4-H entity (club, county council, committee) sponsors a public event (fundraiser, carnival, progress show, etc.), 4-H safety requirements apply for all participants.
  - a. Management of any public event must be by a certified Wyoming 4-H volunteer with the approval of the UW 4-H educator.
  - b. If safety requirements are not followed, the particular event is not eligible to use the 4-H name and emblem, nor will it be recognized as a part of the UW Extension program.
  - c. Volunteers serving in a leadership role are expected to meet the same safety requirements as the youth.
  - d. If volunteers fail to comply with the safety policy and individuals are participating without proper safety equipment and an injury occurs, the volunteer may be found negligent and application of liability insurance coverage would be questionable.
2. All enrolled 4-H members and volunteers receive accident/illness insurance through a limited group policy.
3. Youth participating in activities that could be considered high-risk as part of the Wyoming 4-H program (horse riding, ATV, cycling, rock climbing, etc.) are encouraged to wear approved helmets and other safety equipment. Per the W.S. 1-1-121 (1994)- Recreation Safety Act, youth and adults choose to participate in these activities at their own risk.

#### SHOOTING SPORTS

1. 4-H shooting sports programs are available to youth 8 to 18 years old as of the current 4-H program year.
2. In addition to the Wyoming 4-H Volunteer Certification process, 4-H Shooting Sports volunteers must complete appropriate 4-H shooting sports training. If a certified 4-H volunteer has not been through the shooting sports training process, he/she cannot provide hands-on or safety instruction without a shooting sports certified volunteer leader being present.
3. Youth may participate in an organized 4-H shooting sports activity only if a certified 4-H shooting sports volunteer leader is present and providing supervision. The 4-H shooting sports certified volunteer leader must have certification in the shooting discipline in which the youth is participating.
4. Pointing any type of gun, including paint ball guns, air-soft guns, laser guns, laser paint-ball, archery tag

bows and arrows and sighting devices, at any person or humanoid-shaped target is inappropriate in any 4-H program activity.

5. Targets that make use or are composed of live ammunition, explosives, chemicals, flammable substances, or pressurized containers are never to be used at any 4-H event or activity.

#### HORSE EVENTS

1. All 4-H members must have passed the safety certification process to participate in 4-H horse events.
2. Certified 4-H volunteers who administer the safety certification process must be appointed by the UW 4-H educator.

#### DRIVING POLICIES

1. Volunteers who will be transporting youth must complete the Wyoming Motor Vehicle Record (MVR).
2. Volunteers should not transport youth on a one-on-one basis without parental consent.
3. All transportation laws, including traffic regulations and seat belt usage requirements, must be enforced during any transportation of youth during 4-H events.
4. 4-H volunteers must carry their own automobile liability insurance. In the case of an accident, the volunteer's insurance provides the primary coverage.
5. University insurance does not cover teens as drivers. 4-H members cannot transport other 4-H members during 4-H events, contest, and other 4-H functions.

#### LIABILITY

1. Certified volunteers are appointed by the 4-H youth educator and are considered unpaid employees of the University of Wyoming.
2. In the event of accidental damage to another's property or accidental injury to another person during the conduct of official university business, the university and its employees are protected by the University of Wyoming's General Liability Insurance Program. This includes 4-H volunteers actively engaged in the course and scope of their 4-H volunteer activities.
3. The University of Wyoming Insurance Program for general liability does not provide coverage for personal property (including home, arena, farms or project animals) of a 4-H volunteer or 4-H staff.

#### COUNTY POLICIES

4-H is a single program of the University of Wyoming Extension. As such, counties may only have policies regarding the following:

1. County recognition – creation, selection, and distribution of awards and scholarships.
2. Activities and events – participation, parameters, and deadlines.
3. Distribution of monies – establish and communicate criteria.
4. County representation at state and national 4-H events – establish and communicate selection criteria.
5. Fees for membership – to cover costs associated with membership including but not limited to accident/illness insurance, programming fees, and curriculum costs.



## Converse County 4-H Mission Statement

Converse County 4-H is the informal youth education program of University of Wyoming Extension which is part of the University of Wyoming. Through 4-H projects and programs, youth learn life skills, citizenship, communication and decision making techniques, leadership, interpersonal relations, community and global awareness. 4-H assists youth to form attitudes that will enable them to become self-directing, productive, and contributing members of society.

## Converse County 4-H Council

The purpose of the Converse County 4-H Council is to serve as an advisory board for the Converse County Extension Educators and to assist in fund raising opportunities and community service projects.

Any funds received by the 4-H Council for carrying out its purposes shall not accrue to the benefit of any individual member unless to defray costs for a specific 4-H event or trip and said funds have been approved by the 4-H Council. 4-H Council money cannot be used for purchasing souvenirs, personal gifts, personal items or personal entertainment.

The University's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations.

The officers of the 4-H Council shall be President, Vice President, Secretary, Treasurer, and Historian. A majority of all votes cast is necessary to elect any officer. The term of each office is one year.

The term of office for the Club Volunteer Leader shall be at the discretion of each individual 4-H Club.

Six or more meetings will be held annually. Special meetings may be called by the Council President or when requested by two members of the Executive Board. The 4-H year, for council business, runs from **January 1<sup>st</sup> through December 31<sup>st</sup>**.

All Converse County 4-H members and leaders are encouraged to attend all 4-H Council meetings. If a Club Volunteer Leader is unable to attend, he or she needs to find a replacement (which can be another 4-H leader for that club or a 4-H parent involved in that club) for that particular meeting.

In September, 4-H leaders will nominate either a business or an individual or family for the Friend of 4-H Award. The 4-H Council will vote on the nominee's, and select the award to be presented at Achievement Day. The 4-H Council will present one Friend of 4-H Award annually.

The 4-H Council will be in charge of the Achievement Day dinner including set-up, serving and clean up.

The Historian position will be appointed every year in conjunction with the election of 4-H Council officers. The Historian shall keep a historical record of the Converse County 4-H Council and the records will be kept in the Converse County Extension Office.





## **Member Code of Conduct**

### **While attending 4-H meetings, projects, programs, and events as a 4-H member, I will:**

- Obey all rules established by the Wyoming 4-H program, the local club/program and all local, state, and federal laws.
- Be honest and accept responsibility for personal choices.
- Conduct myself in a courteous manner and be respectful the authority of adult volunteers, youth leaders and 4-H staff, and others in leadership roles.
- Not use, accept, or carry alcohol, drugs, or tobacco, nor associate with or remain in the presence of others using the substances.
- Not carry a weapon or threaten another person with a weapon, bodily force or language.
- Not be overly affectionate or have sexual contact with another.
- Not gamble for real money.
- Not use computers or cell phones maliciously or access inappropriate websites.
- Not participate in hazing of any kind, this includes verbal, physical or cyberbullying.
- Acknowledge that searches of personal property may take place when there is reasonable suspicion of violations of law or policies.
- Be courteous and respect others as well as leaving sites and public places neat and clean.
- Not damage, tamper, misuse, or steal the property of others.
- Use appropriate language and wear acceptable clothing.
- Show kindness to others and give assistance when needed.
- Honor my commitments including fully participating in any program or event.
- Respect the individual rights, safety and property of others.

### **While attending overnight events as a 4-H member, I will also:**

- Not leave the activity or event unless permission is secured from the adult in charge.
- Be in my sleeping area and honor established curfews.
- Not enter the sleeping areas of members of the opposite gender nor will I invite non 4-H participants to the sleeping areas.
- Be responsible for any damage caused by, or as a result of, my actions.

### **If I do not live up to the Code of Conduct, I know that consequences may include any or all of the**

- Notification of my parents and appropriate staff members .
- Dismissed from the 4-H event at my own expense and without any refund.
- Not allowed to participate in future 4-H events.
- Pay for the financial cost of damages and repairs for damage or destruction of property.
- Released to the nearest law enforcement agency and/or proper authorities.
- Terminate my 4-H membership in club programming.

I understand that any infractions of the 4-H Code of Conduct should be reported promptly by anyone observing them to the adult in charge of the delegation and to the person in charge of the event and that she/he will advise the county and/or state office of any misconduct on my part. I understand that any infraction by me will result in any or all of the actions listed above.





### **Volunteer Leaders Responsibilities**

To have a successful 4-H program, volunteer leaders are critical for the delivery and implementation of educational programming. To ensure a safe and positive learning environment for youth members, a selection process is in place to identify and appoint the most appropriate adult volunteers. An eligible adult volunteer can enroll at any time of the year and must meet the following requirements:

- Be at least 20 years old
- Enroll as a volunteer in a respective county
- Pass Wyoming Department of Family Services/Department of Criminal Investigation (DFS/DCI) screening through the Wyoming 4-H Program (all leaders are re-screened every five years).
- Complete training requirements

*Failure to meet or complete any of these requirements could prohibit the individual from becoming a volunteer leader. Only volunteers meeting the criteria above are considered official volunteers to the Wyoming 4-H program and can be entered in the 4-H Online computer software. An adult must be an official 4-H volunteer to have ANY unsupervised access with 4-H youth.*

#### **Converse County 4-H Leaders should also:**

- Have high morals, ethics and integrity; be honest, truthful, honorable, and respectful; use good judgment, acceptable language, and set a good example at all times.
- Provide a safe environment, free of physical abuse, mental abuse, ethnic, racial and sexual harassment or exploitation of the 4-H member.
- Organize 4-H meetings, project trainings and activities with the assistance of the club's officers, members and parents.
- Let members conduct their own business meetings.
- Teach, guide and direct the 4-H member to complete the 4-H project, including records. Encourage the member to keep current and accurate records.
- Learn and live by the principles of the 4-H Pledge, 4-H Motto, 4-H Slogan and Wyoming Ethics Statement.
- Encourage members to participate in local, district, county, state and national events.
- Encourage members to exhibit project work at the club or county fair; to give a presentation and provide opportunity to judge products related to projects taken.
- Encourage members to participate in club and committee assignments.
- Encourage members to participate in community service activities.
- Encourage youth to join 4-H.
- Stay informed about the 4-H program and attends training meetings.
- Have a valid Wyoming driver's license and insurance as prescribed by law on their vehicle when transporting 4-H members.

**Abstain from the use of illegal drugs, alcoholic substances or tobacco products. (These are NOT allowed at any 4-H sponsored program, event and/or activity. This applies to local club meetings, county, district, state, and national events. Leaders may smoke in designated areas away from the site of the event.)**



## **Volunteer Code of Conduct**

### **When serving as a University of Wyoming Extension Volunteer, I promise to:**

- Represent my country and UW Extension programs with dignity and pride by being a positive role model for youth
- Conduct myself in a courteous, respectful manner and exhibit good sportsmanship
- Refrain from the use of physical or verbal abuse
- Refrain from inappropriate or unwanted touching of youth or adults
- Refrain from destructive, offensive, or sexually inappropriate behavior
- Refrain from the possession or use of illegal drugs
- Avoid the use of alcoholic beverages, smoking, and use of tobacco products at 4-H events when youth are present
- Respect the property of others, including clothing, personal items, equipment, and facilities
- Operate machinery, vehicles, and other equipment in a responsible manner
- Promote and support UW Extension programs to develop an effective club, county, state and national program
- Immediately report any criminal charges or convictions that may occur after being appointed an official 4-H volunteer.

### **I recognize that I may be suspended or terminated as a volunteer for US 4-H at the discretion of the State 4-H Office in consultation with my county 4-H Educator for any of the following:**

- Failure to demonstrate a supportive and cooperative relationship with 4-H youth, adult volunteer peers, clientele, other program stakeholders, and or 4-H staff.
- Failure to adhere to the programmatic goals established by the 4-H program.
- Violation of the Wyoming 4-H Volunteer Behavior Agreement.
- Performance of an act that violates UW policy and/or State or Federal law.
- Failure to complete; require training.
- Failure to report any changes of my legal status including any criminal charges or convictions.

### **I recognize that any/or all of the following may result from such violations:**

- A verbal discussion from my 4-H Extension followed by a written warning of my inappropriate action(s).
- Dismissal as a 4-H volunteer from an event or activity.
- Placed on probation with restrictions. Barred from participating in future 4-H events.
- Assessed costs for any damages or repairs to property.
- Reported to nearest law enforcement agency or proper authorities.
- Terminated as a volunteer in the 4-H program.

As a 4-H Volunteer, I agree to fulfill my volunteer responsibilities to the best of my ability and in a manner consistent with the mission of the University of Wyoming Extension 4-H. Furthermore, I understand that for any reason my service may not be needed by University of Wyoming Extension.



### Projects

Aerospace	Dogs	Horses	Pocket Pets	Self-Determined
Alpacas/Llamas	Electricity	Horticulture	Poultry	Sheep
Archery	Entomology	Interior Design	Quilting	Shotgun
Beef	Fabric & Fashion	Knitting	Rabbits	Sport Fishing
Cake Decorating	Foods & Nutrition	Leathercraft	Range Management	Swine
Cats	Gardening	Muzzleloading	Recreation	Veterinary Science
Citizenship	Geology	Nature & Ecology	Rifle	Visual Arts
Computers	Goats	Photography	Robotics	Wildlife/Hunting
Crocheting	Health	Pistol	Ropecraft	Woodworking
				Youth Leadership

### Important Dates

There are dates throughout the year, which are requirements for enrollment and participation. To obtain information on important dates, contact the 4-H Office or on Converse County 4-H's website at <https://wyoextension.org/conversecounty/4-h/forms/>.

### Project Add/Drop Deadline

Projects can be added or dropped by 4-H members in 4HOnline until May 1<sup>st</sup> (after online enrollment is completed). After May 1<sup>st</sup>, no new projects may be added, no projects may be dropped and any projects not finished after that date are counted as incomplete.

### Style Revue

The Style Revue Contest is separated into two distinct contests at both the county and state levels. 4-H members may choose to compete in the construction contest, the Ready-to-Wear contest, or both contests.

The Construction Style Revue competition is open only to 4-H members enrolled in the Fabric & Fashion, Knitting, Crocheting 4-H projects (or other projects where clothing construction modeling skills may be learned.) Participation in the Style Revue competition is not mandatory for 4-H members, but is strongly encouraged. The contest is divided into four age divisions. 1<sup>st</sup> year, Junior, Intermediate and Senior - with awards being made in all four divisions.

First year models are members who are in their first year of 4-H and are 10 years old and under. Anyone past their first year of 4-H is either a junior, intermediate, or senior.

Ready-to-Wear Style Revue members who enter the Ready-to-Wear contest can either have purchased an outfit to model or may have had another person make the outfit that is being modeled. The youth participating in Ready-to-Wear will have an interview and write up that will be evaluated. Placing and scoring will be based on the criteria of 20% modeling, 40% on the interview with judges, and 40% on the written portion describing the project.

Each county may enter an unlimited amount of Junior youth, Intermediate youth and Senior youth (ages 14-19) in the State Fair Style Revue Contest, as determined by the County Fair Style Revue Judge. A contestant may enter each class (constructed and/or Ready-to-Wear) one time at State Fair. However, each contestant can only appear once in the public Style Revue at State Fair.

### **Dog Project**

Each 4-H member must have on file in the Extension Office by no later than May 1<sup>st</sup> a Wyoming 4-H Dog Identification form and the dog's shot record. Identification sheets are available at the Extension Office and online at <http://www.uwyo.edu/4-h/projects/dogs/files/dogid.pdf>.

### **Converse County 4-H Junior Leader Project**

The Junior Leader Project provides leadership training and experience for 4-H junior leaders. Along with the training they receive in their individual clubs, junior leaders also assist younger members and their leaders in club and county wide activities.

Junior leaders are responsible for organizing, planning and carrying out a variety of programs and projects. Some of these responsibilities include assisting with Achievement Day, working with younger 4-H members, the PeeWee Pet Show, etc. Junior leaders have many responsibilities at 4-H judgings and county fair. Money making projects are also held each year to help finance Junior Leaders attending:

- Youth Leadership Conferences
- Camps
- Citizenship Washington Focus Trip
- Fun activities
- National 4-H Congress
- Other National Award trips

Junior leaders are usually seen helping at most 4-H activities throughout the year putting their leadership skills to work.

A 4-H member must be between the ages of 13 - 19 as of January 1<sup>st</sup> of the current year to be eligible for the junior leadership project.

### **4-H Shooting Sports Projects**

In these projects, members learn the SAFE way to use firearms and/or archery equipment. Members learn to be good marksmen, learn how to shoot and have the opportunity to practice. Most importantly, members ENJOY these projects and have fun!

Many Shooting Sports activities can be linked to other 4-H projects. For example, foods can be linked either by preparing and serving wild game or by planning and preparing meals for a hunting trip. Hunting can be linked to photography if you do your shooting with a camera instead of a gun.

Included in the Shootings Sports project are five different areas: PISTOL, RIFLE, ARCHERY, SHOTGUN, and MUZZLELOADING.

Members may enroll in any area in which all of the following guidelines can be met:

- Project leader must have received 4-H Shooting Sports leader training in that discipline area.
- Parents or guardian must give their permission for youth to enroll.
- Parent(s), guardian, or other responsible adult must be willing to go to project meetings with the member if the project leader requests.
- If members plan to enroll in muzzle loading or shotgun, your project leaders or University Extension

Educator will determine if the members size and/or strength is adequate to properly seat the ball. This is a safety factor.

- After enrollment and project meetings begin, members will follow the guidelines provided by the project leader, so that all Shooting Sports meetings are safe.

### **Requirements**

Members must enroll by December 1<sup>st</sup> and participate in the Converse County Winter Shooting Sports Safety Program to be eligible to compete at any other county or state shooting sports match or postal matches.

Members can prepare a shooting sports exhibit. The required exhibit is limited only by your imagination. This requirement can be satisfied ONE of the following ways:

- Enter an exhibit relevant to shooting sports at the Converse County Fair to be judged.
- If the project member wishes to be eligible to enter his/her exhibit at the state fair the exhibit must be presented at the Converse County Fair for judging.
- Exhibit categories depend upon project enrollment in – such as rifle, pistol, etc.
- Poster or display board exhibits must come with a sufficient hanging device. Exhibits with live ammunition will not be accepted. Exhibits must be directly related to sport of shooting.

All exhibits should attach skills summary questions card.

The Shooting Sports member must strictly follow the Firearms and Archery Safety Rules. Violation of these rules can result in dismissal from the shooting sports program by any Certified Shooting Sports Leader.

All youth participating in the 4-H Shooting Sports project must be enrolled 4-H members in an organized 4-H Club.

### **Meat Judging – (If there is a screened volunteer)**

Meat Judging is open to any 4-H member, regardless of what projects they are enrolled in. Members should, contact the 4-H Office to request 'Meat Judging' activity be added to his/her 4-H online profile. Meat judging is an excellent supplement to any livestock or family and consumer science project.

Each county may enter senior and junior team(s) in the state contest. Extra junior, intermediate and senior members may participate and will be eligible for individual awards. If a county has fewer than three contestants in either division, they may be entered as individuals and are eligible for individual awards.

### **Produce Judging – (If there is a screened volunteer)**

Produce judging is open to any 4-H member. Members do not need to be enrolled in a vegetable or gardening project, but should contact the 4-H Office to request 'Produce Judging' activity be added to his/her 4-H online profile. Produce judging is an excellent supplement to any project as all members will become adult consumers and shoppers.

Both junior and senior contests will be held during the Wyoming Showcase Showdown in June.

If a member (junior or senior) attends the county-wide practices, their lowest score will be dropped in calculating total points and making team determination.

### **Horse Project and Judging – (If there is a screened volunteer)**

Horse judging is open to any 4-H member. Members do not need to be enrolled in a the horse project, but should contact the 4-H Office to request 'Horse Judging' activity be added to his/her 4-H online profile. Following is a list of requirements to complete a 4-H horse project:

- All rules included in the latest edition of the Wyoming Junior Horse Show Rule Book will be followed.
- Each member must have on file in the Extension Office by no later than **May 1<sup>st</sup>**, a **completed identification sheet and photograph** for each horse carried as a 4-H project for the current year.

- If the 4-H horse is injured or undisciplined, you may enter a static exhibit at the Converse County Fair for judging.
- A member must have completed the safety certification process before they are eligible to show their horse at county fair or state fair or any sanctioned 4-H event or activity. Horse safety certification must be done prior to the Wyoming State 4-H Horse camp.
- The top two county fair winners in each county level performance class are eligible to enter at state fair. If the top two place winners do not wish to attend state fair then the third place winner is eligible to attend in his/her place.
- In order to participate in the 4-H Riding Clinics, the person must be a currently enrolled Converse County 4-H member.

### **Livestock Judging – (If there is a screened volunteer)**

Livestock Judging is open to any 4-H member, regardless of what projects they are enrolled in. Livestock judging is open to any 4-H member. Members should contact the 4-H Office to request 'Livestock Judging' activity be added to his/her 4-H online profile. Livestock Judging is an excellent supplement to any livestock project.

Each county may enter senior and junior teams consisting of at least 3 and no more than 4 members. Extra junior intermediate and senior members may participate and will be eligible for individual awards. If a county has fewer than three contestants in either division, they may be entered as individuals and are eligible for individual awards.

### **Range Judging— (If there is a screened volunteer)**

Range Judging is open to any 4-H member, regardless of what projects they are enrolled in, it however pairs very well with the Range Management project. Members should contact the 4-H Office to request 'Range Judging' activity be added to his/her 4-H online profile. Range Judging is also a great supplement to any livestock project.

The Range Judging team meets throughout the year and competes at the annual WYRED contest each year. WYRED is during the month of June and moves locations each year.

### **Judging Team Rules for Participants and Members**

If a member has completed the entire respective judging program (meats, horse, livestock or produce), it will be assumed that these members will attend the state competition unless they have specifically told the respective coach that they will not be attending.

Since state contest officials require pre-registration, members must tell their coach at least two weeks prior to the state contest that they will not be attending. Otherwise, it will be assumed that they will attend the state contest. If members decide not to go after the pre-registration deadline (and they have not communicated this to their respective coach), they will be required to pay the contest registration fee as well as the motel expense. Exceptions to that would be illness and or a family emergency.

Furthermore, members of senior judging teams who win out of state trips will be expected to attend their respective state/regional competition. If team members are unable to attend the state/regional competition, they must inform their coach before August 1<sup>st</sup> in the case of meats, wool, vegetable and horse judging teams and September 1<sup>st</sup> for livestock judging trips. If they do not make this communication they will be held responsible for registration fees, airline tickets and any other incurred expenses.

If members participate on county teams at state competitions, they have made a commitment to their team, their coach, the state 4-H program and state donors to represent Wyoming to the best of their ability at these national/regional competitions. If they cannot fulfill these obligations they must let the team coach know prior to the aforementioned deadlines or pay the incurred expenses. Furthermore, if more than one member cannot fulfill these obligations it is necessary to inform the State 4-H Office as soon as possible so that another Wyoming team can attend the national/regional competition.

## Livestock Projects

Four-H members learn the best ways to house, feed, manage, and care for livestock. The Wyoming 4-H youth program is committed to the humane treatment of all animals. Four-H members must make sure animals obtain appropriate vaccinations. Injured or ill animals must receive prompt and appropriate care. If injury or illness is severe, animal should be treated promptly by a veterinarian. Administration of growth promoters and therapeutic drugs approved for use in the respective species must conform to local, state and federal regulations and **withdrawal times**."

Animals shown at fairs must be regularly fed and watered. Show management should regularly inspect livestock housing for areas of overcrowding, frequency of stall cleaning, amount of bedding, and methods of livestock restraint.

Following is a list of requirements to complete a livestock project. These are in addition to Animal Ownership Ownership Requirements and Market Animal Project and Sale Rules (Found in the Market Sale Agreement.).

Each member **must show their own project animal(s)** at the Converse County Fair for judging. Participation at county fair for livestock projects carried during the year is required. In cases of hardship, exceptions to exhibit requirements must be approved by the 4-H leader and University Extension Educator. To be eligible for the market animal sale a member must show and sell their animal. The only exception to this rule is an unforeseen medical emergency or family death.

If the project animal becomes injured, dies or is too wild, you may enter a static exhibit at the Converse County Fair for judging.

A **completed** record book pertaining to the project animal(s) must be submitted in the fall of the project year to be eligible to receive a market sale check.

## Family Back-up Animal for the Converse County Fair

The Family Back-up Animal is an opportunity for families to identify an animal as a Back-up in case of death, not making weight, or other unforeseen circumstances. The following are the rules for identifying such an animal. Those livestock eligible for a back-up include: Market Beef, Market Sheep, Market Goat and Market Swine.

- All youth entering market livestock in the Converse County Fair must have the animal tagged by the appropriate program (4-H/FFA) by the tagging deadline for that species. Animal is to be tagged and specified as "Kelso Family", not under an individual.
- Animal is to be designated to which specific member of the family will be exhibiting the animal at the Converse County Fair weigh-in day.
- Only family members that have an animal(s) of that same species tagged in their name are eligible to use that animal. i.e. a hog for a hog, but not a lamb for a hog.
- Any Family Animal CANNOT be shown at state fair since the animal isn't identified to a specific individual by the state fair ownership deadline.
- This animal is eligible to be sold in the livestock auction at the Converse County Fair.
- A brand inspection would have to be obtained before Fair weigh-ins to transfer ownership from the family to the individual, if applicable.
- Family Animal is shared with family members in the SAME household (same mailing address). Only one back-up animal per family per species.

## Market Animal Project and Sale

All Market Animals must be tagged with an Official WY State Fair tag number by a specified date. Tagging must be done at the annual county wide tagging day for each species. Market rabbits and poultry broilers, must be identified with the sale committee by June 1, if they plan to sell them in the Market Animal Sale during county fair. ***When your animal is tagged you must provide a brand inspection for that animal plus a proof of ownership, such as a bill of sale.***

## Junior Market Livestock Sale

An active member belonging to 4-H and/or FFA carrying a market project may sell only one (1) market animal or one (1) market pen at the sale. Private sales of additional animals are allowable, but these sales cannot be negotiated or advertised during the Junior Market Livestock Sale. *An animal selling in the livestock sale must have been shown at the Converse County Fair in its appropriate class.*

All members will sign a drug free verification form ensuring that their animal meets drug withdrawal time requirements.

If the market sale animal is not weighed at County Fair weigh-in, the market sale animal will automatically be placed in a feeder class and will not be eligible to sell.

There will be no selling of any item other than qualified market animals at the sale.

All members must notify the designated Extension Staff member as to which animal they will be selling by 2PM the Thursday before the Market Sale. Any youth not giving notice of which animal they will be selling by the above stated deadlines may not be permitted to sell an animal in the market sale.

### Sale Rules:

There will be an 8% commission on the total sales of each animal or pen. 2% will be used to defray the cost of the sale and 6% of the gross will be assessed for Converse County 4-H or Douglas FFA Chapter, depending on which organization the member's project was in. Commission and donations to these entities will be used to provide educational opportunities for individuals to further their education.

No-sale animals below market price will not have to pay the 6% commission but will be required to pay the 2% commission for promotion of the sale. There will be no no-sales of animals that are above market price. Market price will be determined the day of the sale or the last day prices are available prior to the sale.

Only methods approved to attract buyer(s) will be accepted.

Minimum weight requirements and judge's decision will be enforced. **All animals will only be weighed once.** All animals not meeting the minimum requirements will be placed in a feeder class and will not be eligible to sell. This decision is final.

### Converse County Fair Minimum Sale/Maximum Pay Weight

	Min.	Maximum
Market Steers	1050 lbs.	
Market Heifers	1000 lbs.	
Market Lambs	90 lbs.	
Market Swine	210 lbs.	285 lbs.
Market Goats	50 lbs.	
Market Rabbits	3 lbs.	

Those animals exhibited at State Fair will be delivered **one week** following the Wyoming State Fair. **Each animal sold remains the property, liability, and responsibility of the seller until it is delivered.** It is **strongly suggested that members insure their animal(s) following the sale in case of death.**



All 4-H members who sell an animal through the market sale will be required to write a card of thanks to the buyer(s) for their animal(s). **Thank you notes are to be brought to the Extension Office in an addressed and stamped envelope no later than one week following the market sale.**

If members treat animals with any drugs, antibiotics or feed additives they must follow label instructions and adhere to proper dosage, injection site and withdrawal times. Members will be required to sign a statement which indicates that their animals are free from any drug or drug residues at the time of the sale.

Sale Order: The Champion and Reserve Champion Animals will choose where they want to sale in the sale order. The remaining animals of each species will be determined by a random computer sort.

### **Market Animal Rate of Gain Contest**

Animals are weighed on a specified beginning date which is normally the same as tagging date. To promote fair competition all animals are required to be weighed on this date. Rate of Gain is determined by the total weight gained over a specified number of days. Ending date will be weigh-in date at County Fair.



## **Converse County Record Book (Portfolio) Guidelines and Helpful Hints**

Record books can be picked up at the Extension Office or found online at <http://www.uwyo.edu/4-h/portfolio/index.html> or contact the Extension Office for online at <http://www.uwyo.edu/4-h/portfolio/index.html>.

**\*\*Record books are a factual record of the 4-H year.\*\***

**\*\*They are NOT a scrapbook.\*\***

Each 4-H member must fill out a standard Project Record Book for each 4-H project they are enrolled in to complete the 4-H year.

All record books completed and turned in will be judged unless youth and parent acknowledge that they do not want the record book judged.

### **General Instructions**

You may print by hand or type on the computer.

Save each section to your computer before you input information.

Use a Portfolio cover (may be obtained at Extension Office) or a 3-ring binder for your book.

NEW pages each year for the cover page and section 1, 6 and 7.

Add information to the cumulative sections of 2, 3, 4, 5, and 8.

Keep all previous year's records in your record book when you turn it in; place the current year's records in front of the previous years'.

#### **Section 6—4-H Story Include:**

- What learning experience you had in each project area.
- A brief introduction characterizing or describing your community club.
- Any hardships or circumstances beyond your control that influenced your final product.
- Highlights or "memorable moments".
- A brief description of a few of the activities that you were involved in on the club, county, or state level.
- Any changes you might have made.
- What new skills or information you learned and how you grew from your project or program experience.

#### **Section 7—Pictures & Clippings—**Following are only recommendations pertaining to pictures and newspaper clippings:

- Each project record may include project clippings and/or pictures which should be placed directly behind that project record.
- The Record of Events and Contests may be accompanied by clippings and/or pictures which should be placed directly behind the Portfolio.
- Pictures and clippings should be attached to pieces of paper. It is recommended that construction paper or a similar weight paper be used for mounting.
- Pictures may be shingled and/or overlapped.
- Pictures may be cropped.
- A very brief caption should be used to identify each picture.
- Clippings should have the member's name underlined or "highlighted".
- Clippings may be photocopied.

Please request a portfolio//record Book tip sheet from the office staff, if you would like one.

Market project youth may want to consider the addition of the optional market summary insert.

## **Contests**

### **Showcase Showdown**

Showcase Showdown offers an opportunity for youth to explore various industries through contests and workshops. The event takes place at the University of Wyoming in Laramie, Wyoming. You can participate in contests, workshops, tours and activities over the course of three days. There are also two award ceremonies that recognize youth for their efforts. Showcase Showdown is typically held in June.

Contests held during Showcase Showdown are: Cake Decorating Contest, Dog Skillathon, Food Cook Off, Hippology, Horse Judging, Presentations: Impromptu & Prepared, Livestock Skillathon, Produce Judging, Robotics Contest and Table Setting Contest.

### **Converse County Fair**

The Converse County Fair is an opportunity for 4-H members to exhibit their projects and demonstrate what they have learned in their local community. The Fair is held in July.

Converse County 4-H follows the guidelines and rules of the Converse County Fair. To view this information go to [www.conversecountyfair.com](http://www.conversecountyfair.com).

### **State Fair**

The Wyoming State Fair is an opportunity for 4-H members to exhibit their projects and demonstrate what they have learned. The Fair is held in August.

### **State Shoot**

The Wyoming 4-H State Shoot is held in Douglas, Wyoming on the State Fairgrounds and at shooting ranges four miles south of Douglas. The event is typically held the second weekend in July.

State shoots purpose is to:

- Provide participants with a supervised shooting experience emphasizing shooting skills and firearms safety.
- Provide recognition for high scoring individuals and county team members.
- Provide involvement of leaders and parents for supervision and range instructors.
- Provide opportunities for learning and fun in shooting sports and natural resources.



## **Annual Achievement Awards**

### **I DARE YOU AWARDS**

Each year two "I Dare You" Leadership Awards may be presented to two senior 4-H members who display personal integrity, balanced living, and motivation for leadership.

#### **Member Awards**

- 1<sup>ST</sup> YEAR MEMBER AWARD: Membership Certificate
- 5<sup>TH</sup> YEAR MEMBER AWARD: Membership Certificate
- 9<sup>TH</sup> YEAR MEMBER AWARD: Membership Award & Speech
- 10<sup>TH</sup> YEAR MEMBER AWARD: Membership Award
- 11<sup>TH</sup> YEAR MEMBER AWARD: Membership Award

#### **Leader Awards**

- 1<sup>ST</sup> YEAR LEADER AWARD: Leadership Certificate
- 5<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 10<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 15<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 20<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 25<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 30<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 35<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 40<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 45<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate
- 50<sup>TH</sup> YEAR LEADER AWARD: Leadership Certificate

#### **Extra-Mile Award**

The Extra-Mile Award is in memory of Evelyn Grant and is to be given to someone who has gone the "extra-mile" to "Make the Best Better" in the Converse County 4-H program this year or over an accumulation of years. The award does not have to go to an individual; it can go to a family; the spouse of a 4-H leader, or a non 4-H individual who has gone the "extra-mile" to benefit the 4-H program.

#### **Outstanding 4-H Leader Award**

Any 4-H Leader who has gone above and beyond the normal amount of effort and time in the past year. Awards are presented to a 1-5 year leaders, a 6-10 year leaders and an over 10 year leaders.

#### **Friend of 4-H Award**

Any area individual or business that has contributed significantly to the 4-H program by providing time, monetary donations, facilities, etc.

#### **Hard Luck Award**

Any 4-H member who has had hard luck with their 4-H project(s) this past year.



### **Outstanding 4-H Member**

Any 4-H member who is not regularly found in the outstanding award circle, but who continually shows true grit by their everyday actions in 4-H and “hangs in there” by sheer determination. An award is give to a junior member, an intermediate member, and a senior member.

### **4-H Alumni Award**

Any area individual that is a former 4-H member (membership in ANY 4-H program) and is successful in the community, in their business, or are successful in leadership roles in their organizations or government.

### **Top 10 Record Book Winners**

The top ten scored record book in each age division (Junior, Intermediate and Senior) will receive an award.

### **4-H Treasurer, Secretary and Report Awards**

Each year 4-H Community Clubs are required to submit Treasure, Secretary, and Report Record books for the 4-H Office to Audit. The acting 4-H Educator looks at these books and judges them based on completeness, neatness, and organization. There are also some other auditing criteria for the Treasures’ books.

### **Judging Team Awards**

Team awards are given to the members of each judging team representing Converse County at the state contest in their respective categories. Teams and individuals representing each discipline will receive certificates of participation in their event.

### **Project Specific Awards**

Project leaders may choose to present awards to members within their respective project.

### **Junior Leader Award**

A top boy and girl junior leader award is presented to those individuals who have gone above and beyond.

### **Overall Member Achievement**

An award is presented to a member for overall achievement and what the member has accomplished during the current 4-H year. An award is give to a junior member, an intermediate member, and a senior member.

### **Top Member Award**

The Top Member Award is based upon a member’s past and current 4-H work as submitted through their record books. Members are outstanding in 4-H Fair and State Fair activities as well as club and county activities and overall leadership. An award is give to a junior member, an intermediate member, and a senior member.

### **Becky Grant Citizenship Memorial Award**

This award goes to a member who has excelled in the Citizenship area.

### **Leonard Hiser Memorial Award**

This award goes to a member who has excelled in the Shooting Sports, Range Management and Natural Resources area.

