

Administrative News from Glen:

A first draft of the UW Extension Academic Plan 2014-2020 was circulated to the all-ces list serve earlier this week. If you didn't receive the e-mail, please contact me or Marie Hanson and we will send you the draft and cover e-mail. A final version of the UWE Plan is due in mid-September. To keep the planning process moving, we have asked that the first round of reviews and comments be completed by July 24, 2013. We are hopeful that the time frame will allow a total of three rounds of review, comment and revision. I encourage you to take a hard look at the Plan. UW, as a system, tends to follow through on planning and very real resource allocation decisions are made based on the UW's Academic Plan. Even though other rounds of review are planned, the first is most critical, as the opportunity to substantially change the Academic Plan is reduced in later reviews. I know that the timing of this request is a challenge as summer is the busiest season for most Extension folks. I apologize but at this point there is very little choice.

Thank you for your help with this endeavor and for your hard work on behalf of UW Extension.
Regards, Glen

Personnel News:

Natrona County Extension Educator, PSAS – Position #0524, based in Casper. This is an extended term track, Assistant or Associate UEE position. This position will advertise soon.

Natrona County, 4-H and Youth Development Educator – Position #0401, based in Casper. This is a non-extended term position. Screening is underway and interviews are anticipated for July 30th.

Platte County, 4-H and Youth Development Educator – Position #0245, based in Wheatland. This is a non-extended term position. Interviews are scheduled for July 12th.

Staff Development/Federal Relations News from Susan:

Professional Development News

November 4–7, 2013 - EPIC (Extension Professional Improvement Conference). The bi-annual conference will be held in Casper. The Ramada Plaza Riverside will serve as the conference hotel and meeting site. Watch for details in coming months.

Extension New Employee Training – All employees hired after September 15, 2012 should reserve September 9–12, 2013 for training in Laramie.

ESCAPE – Extension Secretary Conference, a Professional Event, will be held October 1–4, 2013 in Evanston. Save the date!

Reporting Tip

UW Extension on-line reporting, which captures time and contact information for reporting for October 1, 2012 – September 30, 2013 must be completed by October 7, 2013. We are exploring options to develop or purchase a new reporting system, but for now we will continue to use the current system. Theresa Chavez has developed some excellent instructions, including instructions on how to use this system on Mac products and I-pads. Please check out the link below.

http://www.wyomingextension.org/wiki/index.php5?title=Learning_Guide:CES_Reporting

Remember, for State Extension Specialists, completion of your on-line reports is required for release of Extension support dollars to your department. If you need help, please contact Theresa Chavez or Susan James.

Civil Rights Tip

Six counties are reviewed annually to provide training on compliance issues. Counties scheduled for 2013 include:

Natrona (completed in early June)

Crook – August 27

Fremont – September 4

Albany – October 24

Carbon – TBA

Niobrara - TBA

Customer Service Tip

For many Extension educators, summer is a hectic time. This brief piece on attitude by Kevin Eikenberry is timely and an appropriate reminder as we work with both internal and external clientele.

Attitude is a habit. Habits are things we do without thinking – natural responses. In most cases our attitude is like that – we have a positive or negative attitude based on our recurring habits, not based on anything else.

Attitude is highly valued. Ask any successful business owner or leader and they will tell you. While attitude can be learned, they would rather teach technical skills than attitude. Those who have a positive attitude alone are valuable. Those who have technical expertise AND a solid positive attitude can change the world.

Attitude affects everything. Your attitude impacts your performance, the performance of those around you, your ability to lead, your health, your confidence . . . I could go on, but I hope you get my point.

Attitude is a choice. This one is the most important. Regardless of your habits. Regardless of your circumstances. We can choose our attitude. And the choices we make will affect everything else (as the other truths tell us).

This is one of the most valuable things I have learned in my business – If you want to be more effective, productive and successful, choose a more positive, proactive attitude.

**Source: Kevin Eikenberry
The Kevin Eikenberry Group**