



November 4, 2016

Administration News from Glen:

Congratulations to the EPIC Planning committee and our C&T folks on a great job, planning our first-ever virtual EPIC! You might think that I am a little early in my praise as the first session starts on Monday morning, but I don't think so. I have been amazed at the creativity and craft that have gone into planning, preparing for and developing the event. I am confident that the first-ever virtual EPIC will be a success and will have a big impact on our future annual conferences whether they are face-to-face or virtual. Thank you for a sterling effort to make this year's EPIC a pioneering event.

I think I'll save the rest of the good news for our administrative update on Monday afternoon. See you all on Monday!

Personnel News:

Teton County, Office Associate – Position #5137, (**Job ID -#8386**) based in Jackson Hole. This is a full time, benefited UW position. This position will close November 16, 2016. For essential duties, minimum/desired qualifications, and required materials please visit:

https://jobs.uwyo.edu/psp/EREC/UWEXTERNAL/HRMS/c/HRS_HRAM.HRS_CE.GBL?SiteId=1

All applications must be submitted online through the UW HRMS system.

Staff Dev/Fed Rel. News from Kim:

2016 Virtual EPIC: “*Learn Something New Every Day*” November 7-9th

And boy, have I learned a lot! Thank you to the EPIC planning committee members: Laura Balis, Ashley Garrelts, Brenda McKinzie, Kimberly Chapman, Megan Skinner, Tamara Meredith, and Mary Kay Wardlaw. I also want to thank the staff in C&T whom have worked very hard to make sure the programs and technology run

smoothly throughout EPIC: Lindsay Hadfield for creating the New Employee Introduction, Years of Service, and Extension Award videos; Theresa Chavez for helping set up the Virtual EPIC Command Center and troubleshooting technical issues; Ann Tanaka for creating the webpage; Tana Stith for designing the EPIC logo; and Tamara Meredith for being the communication link between the planning committee and C&T and for coordinating so many details to make sure 2016 Virtual EPIC is a success.

We look forward to seeing your faces on video Monday at 10:00 am for the 2016 Virtual EPIC! Extension Employees on campus will join us in the College of Ag, room 137, so you'll be able to see all of us too.

Please remember information about Virtual EPIC (including schedule, session descriptions, and Zoom links) is available on the Virtual EPIC webpage in Employee Resources. **TO SAVE TIME AND ENSURE SMOOTH TRANSITIONS BETWEEN SESSIONS, PLEASE BOOKMARK THE FOLLOWING PAGE FOR QUICK REFERENCE:** http://wyoextension.org/employee_resources/2016-virtual-epic-schedule/

In case of tech difficulties or failures during the conference, information and/or new links will be posted to this page.

Civil Rights Rotation and Schedule:

The Administrative Team approved a new rotation for County Civil Rights Training and Compliance Reviews. Civil Rights Training and Compliance Reviews will be conducted every six years rather than the current four year rotation. The new schedule is outlined in the chart below. I will continue to provide leadership to the Civil Rights Training and Compli-

News from Kim (continued):

ance Reviews. The review team will be coordinated a little differently beginning this spring. After a county completes a Civil Rights Training and Review, it is expected that one of the Extension employees will co-teach the Civil Rights Training and Review the following year in the county within their area. For example, Fremont County will complete the training and review in 2017; in 2018 one of the Extension Educators in Fremont County will help conduct the training and review in Hot Springs County in 2018; an Extension Educator in Hot Springs County will help conduct the training and review on the Wind River Reservation in 2019, etc. All expenses associated with the Civil Rights Training and Compliance Reviews for reviewers will continue to be covered by the State Extension Office.

[Civil Rights Training and Review Rotation, 2017-2022](#)

CNP News from Mindy Meuli:

The Cent\$ible Nutrition program is excited to welcome our new project coordinator assistant, Jessica Kern, to the CNP state office. Jessica's first day was October 24th and she hit the ground running. She will provide reporting, accounting, and educator assistance to CNP. She comes to us from the Wyoming Department of Agriculture where she was a laboratory scientist. Jessica has a strong background in data analysis and reporting. We are looking forward to her expertise.

The CNP state office is busy with our annual reporting and EPIC presentations. Thanks to all of our educators for completing their year-end reports. We look forward to "seeing" everyone at EPIC. Tune in for the CNP update on November 9th at 10:15 for our year in review and an overview of our impact data from 2016.

Happy November!

Mindy