**Jim DeBree Extension Award**

**Nomination Information**

**2019**

The Jim DeBree Extension Award was established in 1996 to honor Jim and to recognize Extension employees with a minimum of 5 years of service in Extension, who demonstrate a high level of professional performance, and a personal commitment to professional development. It is comparable to the Outstanding Teaching Award and Outstanding Advisor Award given annually in the College of Agriculture and Natural Resources. The award includes an engraved memento and a $2,000 cash stipend which will be included in the recipient’s paycheck. The Jim DeBree Award, selected by the five professional associations, will be given to one person this year (The number of awards given is dependent upon the amount of money in the fund.) and rotated annually as follows:

**2019** Extension Specialists/Administration: Nominating Group - Epsilon Sigma Phi

**2020** Community Development Educators: Nominating Group – WACDEP

**2021** 4-H Educators: Nominating Group - Wyoming Association of 4-H Agents

**2022** FCS Educators: Nominating Group - Wyoming Extension Association of Family & Consumer Science

**2023** Ag Educators: Nominating Group – Wyoming Association of County Agricultural Agents

Nominations may be submitted by any Extension employee or officers of any of the five associations. The nominees should assist in providing supporting documentation and information for applications.

Nominees must have a minimum of five years in UW Extension and demonstrate a high level of professional performance. If an educator/specialist has a split appointment/association, and has received the Jim DeBree Award in one area, that educator/specialist would not be eligible to receive the Jim DeBree Award, in either area for another ten years. The winners will be chosen by a special committee, appointed by the association officers, of past or retired UEEs, UEEs from another state, other educators, specialists, or community leaders.

**Nomination Instructions**:

Please include the following information, not to exceed five typewritten pages (not including references or supporting evidence).

Personal Data

Name - Address - Phone - Job Title - Years in UW Extension

Extension Program (Describe or show evidence)

Assessment of needs

Addressing county and/or area needs

Work on critical issues

Recognition in at least one subject matter area or discipline

Any other special skills that enhance the nominee’s Extension program (optional)

Leadership (Describe or show evidence)

Initiative Team and/or Issue Team programming efforts

Use of resources (may include grants received, in-kind contributions)

Professionalism

Professional improvement efforts

Activities in association or other professional organizations

Any other examples of professionalism (optional)

Letters of recommendation

Limited to three letters of support, representative of diverse perspectives (clientele, co-workers, peers, county commissioners, or other professionals)

Nominated by

Name - Address - Phone

**Please submit nominations to the association representative, by October 28, 2019**

**Epsilon Sigma Phi**

Caleb Carter, Awards Chair

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