May 12, 2022

Dear School Administrator,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is a member of the Wyoming 4-H program in \_\_\_\_\_\_\_\_\_\_\_\_\_ County. They will be participating in the event listed below along with the dates associated with the event listed. This activity is part of University of Wyoming Extension 4-H programs portfolio of experiential, educational learning experiences.

|  |  |
| --- | --- |
| Dates | Name of Event/Experience |
|  |  |

UWE 4-H understands that local school districts establish what excused, unexcused, and co-curricular activities are when students are not in the classroom. Per W.S. 21-3-110(a) (xxxix) amended in 2023, the University of Wyoming Extension’s 4-H program is a nationally recognized organization that promotes youth agricultural education whose activities are considered cocurricular in nature. 4-H is national program administered through the United State Department of Agriculture (USDA) in partnership with land grant universities and county commissions in every state.

Thank you for supporting this student in experiential learning experiences outside of a classroom setting through their involvement with 4-H.

As the UWE 4-H Educator for \_\_\_\_\_\_\_\_\_\_ County, I can be reached for any clarifications or more information. You can also contact the State 4-H Office ([4-H@uwyo.edu](mailto:4-H@uwyo.edu) or 307.766.5170) located on campus of UW for additional information or needs.

Sincerely,

(UWE 4-H Educator)

CC: