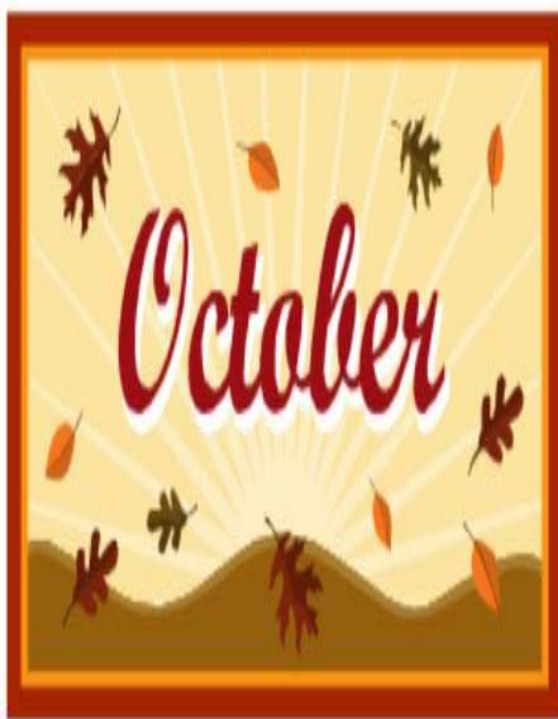


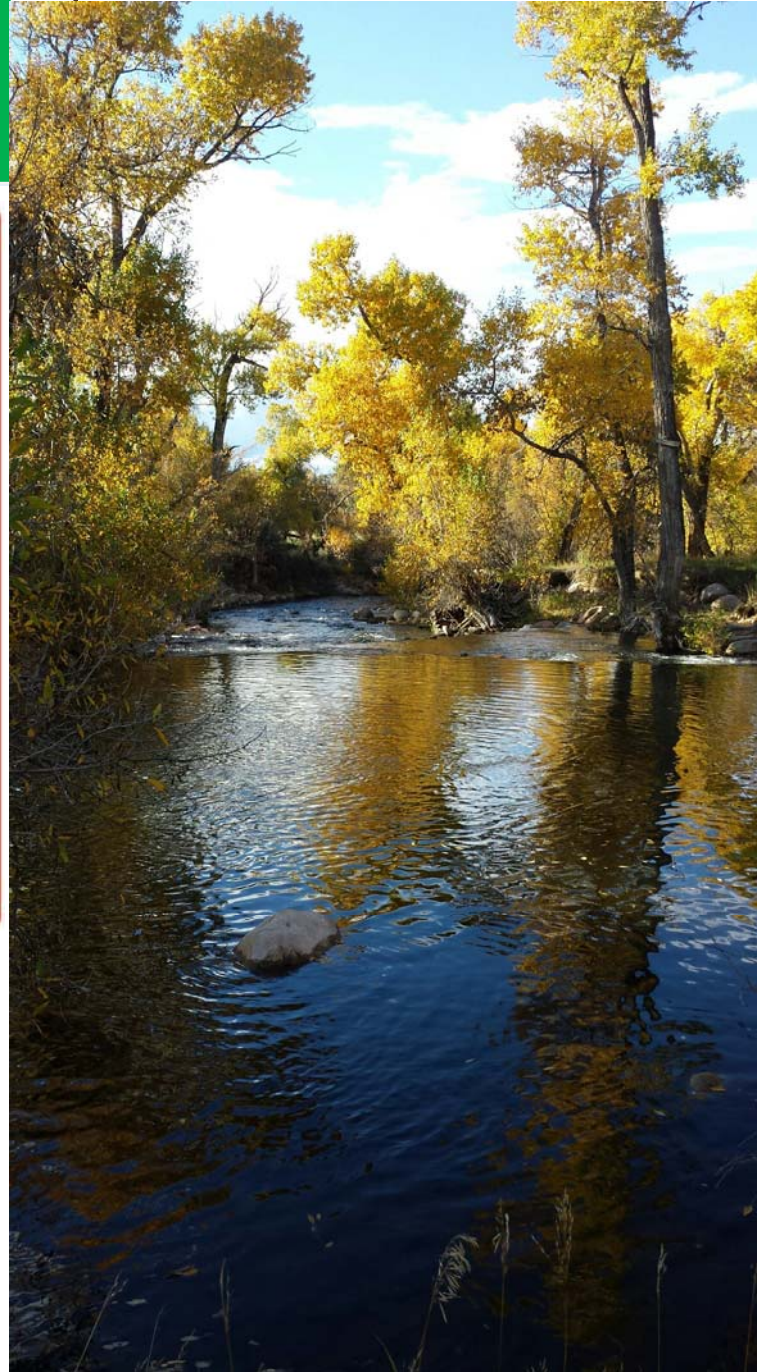
CLOVER CHATTER

2019



I pledge...

my *head* to clearer thinking,
my *heart* to greater loyalty,
my *hands* to larger service, and
my *health* to better living for
my *club*, my *community*,
my *country*, and my *world*.





UNIVERSITY OF WYOMING

College of Agriculture
and Natural Resources
Extension
Johnson County

Johnson County Extension Winter

Hours

8:00 a.m.—12:00 p.m.

1:00 p.m.—5:00 p.m.

Weekdays

Johnson County Extension Summer Hours

(Memorial Day through Labor Day)

7:30 a.m.—12:00 p.m.

1:00 p.m.—4:30 p.m.

Phone: 307.684.7522

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bhorn@uwyo.edu

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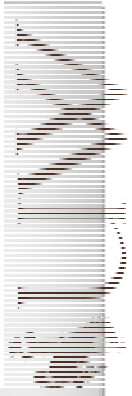
dnelso31@uwyo.edu

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October 2019

To Make the Best Better




Wyeasting 4-H

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10 Fair Board Meeting	11	12
13	14 4-H Council Meeting	15	16	17	18	19
20	21	22	23	24	25	26
27	28 Achievement Night	29	30	31		
						

To Make the Best Better

November 2019

4-H Yearning 4-H

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5 Livestock Committee meeting	6	7	8	9
10	11 4-H Council Meeting	12	13	14 Fair Board Meeting	15	16
17	18	19	20	21	22	23
24	25	26	27	28 Thanksgiving 	29 Office Closed	30

October 1, 2019	4-H New Year
October 6-12, 2019	National 4-H Week
October 14, 2019	4-H Council Meeting
October 28, 2019	Achievement Night
November 5, 2019	Livestock Committee Meeting
November 11, 2019	4-H Council Meeting
June 26-28, 2020	Mountain Camp
July 24-Aug. 2, 2020	County Fair
Aug. 10-16, 2020	State Fair

PREMIUM MONEY

AVAILABLE

The Johnson County 4-H Council provides premium money or money earned by winning ribbons at the Johnson County Fair. It may be picked up at the J.C. Extension Office during regular business hours. Will be forfeited if not claimed by October 28th.



I Pledge my **HEAD** to clearer thinking,
 My **HEART** to greater loyalty,
 My **HANDS** to larger service, and
 My **HEALTH** to better living,
 For my Club,
 My Community,
 My Country, and
 My World.

**University of Wyoming
 Extension**





UNIVERSITY
OF WYOMING
EXTENSION



University of Wyoming Extension
Johnson County Office
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jdawson@uwyo.edu

September 30, 2019

To the Johnson County 4-H Community,

Some may think the 4-H Executive Council, Committees and Extension office slow down their efforts after fairs and prior to the start of a new 4-H year. Contrary to this misconception, September sees a flurry of end of year catch ups and new year planning activities, including evaluation of the 2018-2019 4-H year and club chartering. Our Johnson County 4-H Council is constantly working on ways to improve community clubs, conduct community service work, generate funds, and offer more project learning to ensure the 4-H youth of JC have the best possible 4-H experience. A big thank you to our proactive Executive Council; Amanda, Casey, Kami, & Gina for their work.

At the start of the 2018-2019 4-H year, we conducted a round table meeting with community club leaders to address common areas of programmatic concern and build a larger pool of project area leaders.

Discussion topics and annual progress included:

- Leader certification requirements / renewals / leadership transitions - a variety of leader trainings were offered & we are always recruiting adults to serve as club & project area leaders.
- State Policies - clubs were required to update & align club bylaws w/ the state template.
- Record Books - a rubric was developed to enhance judging uniformity – 5% more turned in
- Council meetings - meetings as a rule are limited to 1 to 1 ½ hours with better attendance
- Committees - getting folks at Fair static display set up was a point of emphasis & people came!
- Youth leadership - junior leaders went to UW BB game, Counselor Camp Mtn Camp, Fair activities
- Update club & project area information - Communication w/ club leaders helped those new to 4-H

The state office required updated bylaws to ensure all clubs are operating under a common standard with positive youth development as the driving force. The JC 4-H Council's bylaws (now called Operating Guidelines) are being revised with a review during the upcoming Council meeting on Oct 14th. All in 4-H need to realize we must adhere to established state 4-H policies, especially requirements pertaining to leader certification and financial accountability. A few requirements are to go to 4Honline after Oct 1st to renew youth and adult membership which ensures continual communication regarding upcoming club meetings, activities and after club election are conducted bank signature card changes must be made!

Thanks to our Executive 4-H Council for their work! Elections for Pres. & Secretary on Oct 28th!

James T. Dawson

Johnson County UWE 4-H/Youth Development Educator

Johnson County 4-H Council Meeting Minutes

September 9, 2019

The meeting was called to order at 6:30 pm in Buffalo, Wyoming at the Johnson County Fair Needlecraft building.

Attendance – Please see attached sheet for those in attendance.

Pledges – 4-H youth led us in the Pledge of Allegiance and the 4-H Pledge.

Secretary's Report

The Secretary's minutes from the July meeting were not read as they were published for review in the August Clover Chatter.

Treasurer's Report

Kami Kennedy reported the following balances for the 4-H Council: Checking - \$45,769.73, Wyoming 4-H Foundation - \$30,327.93 and Endowment - \$10,000.00. The Treasurer's Report included balances for Livestock Judging - \$1,882.52, Shooting Sports - \$2,488.23 and 4-H at Work - \$641.25. Monthly expenses totaled \$12,976.41 and monthly income was \$6,055.50. A motion was made to approve the Treasurer's Report and seconded, motion was carried.

Club Reports

- Blue Ribbon –
- Cactus –
- Clover Colts –
- JC Raiders –
- Kountry Kids –
- Krazy Kritters –
- Powder River –
- Rowdy Riders –
- Spurs and Lace –
- Stirrups –
- Topnotchers –
- Winchesters –

Committee Reports

Programs:

Shooting Sports Participants were very successful at State Shoot with numerous placings. A separate publication was emailed on 7/23/19 with results.

Fabric and Fashion 4-ers took in 5 top overall awards at State Fair. The team won the *All Wool* awards. Lily Ruby took 1st in overall construction.

4-H at Work Kaya Pehringer completed her internship with the Buffalo Vet Clinic. She gave a presentation on the jobs that were performed. It was an overall successful internship.

Dog Down to one judge, but deemed adequate.

Livestock judging Senior team placed 3rd at State Fair. Lily Crago won 1st in placing and Ashlynn Fennema won 2nd in placing. Team is considering attending National Contest in Phoenix, AZ, –December 27 – January 3. The Livestock Judging team approached the 4-H Council on donating towards the trip. Kassie Camino is the leader.

Leadership Washington Focus (LWF) Karina Bassett and Lily Crago gave a summary of the trip including tour discussion, leadership opportunities, etc. Both will present at 4-H achievement night. They are requesting \$700 reimbursement from the 4-H Council for the trip.

Publicity: Fair results published in the Buffalo Bulletin. 4-H Council and Extension Office would like feedback on this approach.

Fundraising: Doug Wasinger proposed a fundraising idea (Old Geezer Jackpot). Basically, a livestock round robin for grandparents. Proceeds go to the 4-H Council

Awards and Recognition: Need to pick up premium money. Deadline is 6:30 at 10/28/19.

Livestock Committee: Meeting held Sept. 17 at Johnson County Fairgrounds Community building @ 6:30. Members provided summaries on livestock shows and sale results and brainstormed ideas for improvements. In addition, attendees discussed the different options for better integrating the Fair Board with the Livestock Committee.

Junior Leaders: Junior leaders were helpful at the County Fair this year. They provided fun opportunities for all ages of youth and assisted livestock superintendents and other group leaders as needed.

Mountain Camp: Date set for June 26-28, 2020. Discussed sending thank you cards for all the help for this year's Mountain Camp.

Record Book Committee: Considered setting standards for reviewers/ graders. This would help with consistency. Meeting scheduled for Sept. 11 @ 7:00 p.m. in 4-H extension office to develop standards. Deadline for scoring is October 2.

Special Committees: Looking for an achievement night committee.

4-H Congress: Cassie Downare plans on attending a trip in Georgia to learn more on community service, leadership, etc. Cassie is asking for a donation from the 4-H Council to help with trip expenses.

Old Business

- Static set up went smoothly. Plan on similar format next year.
- Discussed moving parade of champions to Saturday. Need to coordinate with Fair Board.
- Coldwell Banker party was a success. \$500 donation.
- State Office recommendation was made to allocate money as needed to the 4-H Shooting Sports. Provides for more transparent paper trail. Will move money from the 4-H Council account to Shooting Sports account.
- May consider selling bottled water, cotton candy, etc. from lemonade trailer next year. Still negotiating with FFA on time slot for selling vs. purchasing.
- Achievement night – October 28 @ 6:30 p.m. Karina Bassett & Lily Crago will present on LWF and Elsa Freise will present on the Ghana Africa exchange.
- Finland with state 4-H delegation. See Jim's photos on the Facebook page.
- University of Wyoming recommends Johnson County 4-H transfers trailers to County per policy.
- Wyoming State Fair – Meals at Gina's kitchen. Bills sent out to parents, FB, and ANB. Members appreciated Gina's efforts.

New Business / Announcements

- Kiwanis report Aug. 26th & Commissioners report Sept. 3 both disclose 4-H enrollment is growing. Discussion followed with how to initiate new clubs and/or open membership with existing clubs to provide opportunities for increased enrollment.
- Jim is requesting photos from Fair, Community Service projects, etc. for PPT presentation.
- Clover Bud Sweepstakes – Country Kids placed 1st. Clover Colts 2nd. Considering some type of recognition at Achievement night.
- Spurs and Lace – Turkey shoot – 4-H dedication/fundraiser Sept. 29th.
- New 4-H year kick off – radio. Newspaper advertisement, other activities?
- **The next Council October 14th at 6:30 pm in the Needlecraft Building.**

Meeting was adjourned at 9:00 pm.

Respectfully submitted

Casey Freise

4-H Council Vice President

Johnson County 4-H Council Meeting Minutes
July 8, 2019

The meeting was called to order at 6:31 pm in Buffalo, Wyoming at the Johnson County Extension Office.

Attendance – Please see attached sheet for those in attendance.

Pledges – Teague Duncan led us in the Pledge of Allegiance and Bryce McKenzie led us in the 4-H Pledge.

Secretary's Report

The Secretary's minutes from the June meeting were not read as they were published for review in the July Clover Chatter. Sydney Downare moved to approve the June minutes as published in the Clover Chatter and Emma Pehringer seconded, motion was carried.

Treasurer's Report

Kami Kennedy reported the following balances for the 4-H Council: Checking - \$53,222.65, Wyoming 4-H Foundation - \$30,327.93 and Endowment - \$10,000.00. The Treasurer's Report included balances for Livestock Judging - \$1,882.52, Shooting Sports - \$2,381.34 and 4-H at Work - \$1,641.25. Monthly expenses totaled \$2,806.48 and monthly income was \$4,777.00. It was again discussed that something should be done with Memorial donations, instead of having them constantly rolling over each month. The funds from the Sportsman Raffle are in the general fund as of now so a check will need to be issued to Shooting Sports. Emma Pehringer moved to approve the Treasurer's Report and Sydney Downare seconded, motion was carried.

Club Reports

Blue Ribbon –

Cactus –

Clover Colts –

JC Raiders –

Kountry Kids – They met for their meeting and had a potluck dinner. They discussed Buyers for the Livestock Auction and had demonstrations.

Krazy Kritters – They will be meeting on the 10th to plan their parade float.

Powder River –

Rowdy Riders –

Spurs and Lace –

Stirrups –

Top Notchers –

Winchesters –

Committee Reports

Programs:

Shooting Sports County Shoot was a great success with 42 kids! Shooting Sports has a hit at Mountain Camp. A very nice backdrop was built for shooting into and Road and Bridge built a shooting bench for the kids. It exposed a lot of kids to shooting and safety that otherwise would not have been. State Shoot is coming up (it is the largest 4-H event in Wyoming), and 12 kids have signed up. Way to go and Good Luck! And they are encouraging all kids to enter a Static Exhibit for Fair.

Sport Fishing Derby June 20th

Fabric and Fashion They are meeting to finish up projects. They will have a Prepare for Fair meeting on the 16th at the Firehall.

4-H at Work Sydney Downare talked about her internship at the Jim Gatchell Museum and how she had been busy preparing exhibits for upcoming Longmire Days.

Dog

Cake Decorating They are having two practices a week and there is lots of parent involvement!

Livestock judging, Wool judging and Produce judging Showcase Showdown went very well.

Publicity: Bryce will be going on the radio pre-Fair to discuss upcoming events and would like some Junior Leaders to be there with him. And inserts with Fair results will be compiled to be added to the Buffalo Bulletin.

Fundraising: Donations are up this year. Thank you!!

Awards and Recognition: They met and put together all the awards for Fair!

Livestock Committee: The Livestock Committee is asking for spotters, people who help connect kids to buyers, at the sale. Alecia Downare is taking pictures of the kids and their animal for buyer certificates.

Junior Leaders: Junior leaders did a great job this year at Mountain Camp to make it a fun experience for first time and returning campers!! They had a meeting and did thank you cards for Fair and discussed all their Fair duties. They will have a movie night at Fair and a water fight!!

Mountain Camp: Quite a success!! Half of the attendees were first timers. It was determined that more chaperones will be needed next year and dates for next year are still to be determined.

Scholarship Committee:

Special Committees: Fair Static Exhibits set-up July 29th from 1pm-4pm. Great effort with most clubs, only have two clubs that have not signed up.

Old Business

Fair Schedule – Bryce’s role during fair? Get the lemonade stand up and going? Static exhibit set-up. Style review, MC?

Wyoming State Fair mandatory meeting on Thursday of Fair at 6pm – entries/pens/dorms/parking

McKenzie’s held a Sheep Clinic on July 1st (afternoon) and July 2nd (all day). They brought in a clinician from Idaho, Dallin Brady. 52 kids attended and it was a hit! Thanks!

Emma Pehringer spoke about Showcase Showdown. Junior produce judging – 4th, Hippology – 1st,

Dog Skill-a-thon – 1st (1st Junior and 1st Intermediate)

The Top Shot fundraiser was June 22nd. It is a joint fundraiser, partnering with the BTSC. It grossed \$1320 + food (which covered all expenses).

Pen set up is Wednesday July 24th at 6pm

\$500 was given to the Fair Board to help with costs of a Livestock Judge

New Business / Announcements

Lemonade Stand need some spiffing up! Some paint and roof tiles. Spoke with Fairgrounds on where we could set it up. Talked about the recipe and that it will be posted. NO lemons in cups!! The JCFF has some reusable cups that they are giving to us for promotion. It was discussed that we could refill these cups. We discussed having them be \$3 and then \$2 refills. Elizabeth Downare made a motion we accept the new lemonade rates and Emma Pehringer seconded the motion. Motion passed.

National Congress is fast approaching. Applications for this trip are due July 15th.

Fair entries are online and close July 18th.

Request for Shooting sports to have funds transferred to acct – State Shoot fees? Need to review the by-laws and how monies are allocated to all projects.

Mock Sale today at 3 pm –set up with Earl Bishop. There were some computer glitches so we will have to retry

Livestock Judging team going to Casper July 12th, Sheridan August 4th and State Fair

Coldwell Banker – The legacy group – Parade day – 4-H dedication/fundraiser (BBQ, bounce houses, games, prizes)

Dog show down to one judge

Fair results – Sophie has spreadsheet for results

Order paper for inserts of Fair results and the process to get it to the paper

WSF August 13-18th (40-50 JC kids?) Meals tickets = \$ cafeteria not an affordable option @ \$140. It was discussed about other options. Having someone cook rather than meal tickets. It will be discussed with the Fair Board.

Achievement Night Date – October 21st or 28th TBD

Monday July 15th - I head to Finland with state 4-H delegation – taking 5 NE WY kids to meet with others

National 4-H Volunteer Conference in Georgia September 26th-29th. State foundation has \$100 per person

Would like to make some signs for around the fairgrounds that remind people that somewhere in this barn there is a child that is looking up to you. Will talk to the Fair Board about placement. Emma Pehringer made a motion that we make these signs and Bryce McKenzie seconded it. Motion carried.

It was mentioned that the Clover on the front of the barn need to be repainted.

The next Council meeting is September 9th at 6:30 pm in the Needlecraft Building.

Meeting was adjourned at 8:49 pm.

Respectfully submitted

Gina Pehringer

4-H Council Secretary

Wyoming 4-H



Annual 4-H Renewal processes starting soon - The new Wyoming 4-H year is October 1st thru September 30th and every year youth and adults must remember to enroll or re-enroll. Community Club leaders also need to renew and many are scheduling now to close out last year and start the process for a new 4-H year via the chartering process with the 4-H Educator.

Youth Members - Youth enrollment in 4-H (<https://wyoming.4honline.com>) **must be completed every year**. Youth ages 8-18 are able to participate in any project offered by Wyoming 4-H. and youth ages 5-7 years old may only enroll in the Cloverbud project.

4-H Community Clubs - All youth in Johnson County 4-H must be a member of one of the community clubs. Youth may be a club member of 4-H in only one state and one county at any time. Each club shall adopt and adhere to 4-H Club By-Laws and formally complete the annual chartering requirements. All clubs shall have a membership with a minimum of 5 youth from at least 2 separate households/families.

Official 4-H volunteers - All 4-H programs and activities must be supervised by an official 4-H volunteer. Adult enrollment in 4-H (<https://wyoming.4honline.com>) **must be done every year** and shall be completed before supervising youth. Adults 19 years of age prior to January 1st of the current 4-H year may apply to be an official UW 4-H volunteer. This application includes a background screening prescribed by UW at 5 year intervals. Upon completion of screening, training, and enrollment, volunteers are appointed by the 4-H Educator and are considered unpaid employees of the University of Wyoming. Volunteers can be terminated from their service to the program for any reason.

Shooting sports and horse related - All 4-H shooting sports and horse leaders who directly supervise an official 4-H shooting sports or horse related activity shall receive additional required UW 4-H training designated by the State 4-H Program.

Johnson County 4-H Council - Johnson County has very proactive 4-H Council Executive Officers and conduct monthly meetings. Each club is expected to have an adult and youth member at each Council meeting which is held the second Monday of most months. Officer elections are held at the annual Achievement night conducted at the end of the 4-H year. The 4-H Council and committees are under the direction of the UW 4-H Educator to organize, plan, implement, and evaluate the JC 4-H program.

Financial Responsibility - Funds raised in the name of 4-H are publicly accountable and must be used only for 4-H purposes. All property purchased by a 4-H club, council or committee is the property of the Johnson County 4-H program. All bank accounts associated with the 4-H program must have at least two UW employees as signatory authorities. Upon dissolution, 4-H funds and property must be relinquished to the Johnson County 4-H Council.

JOHNSON COUNTY 4-H COUNCIL'S OPERATING GUIDELINES

(Revision JTD, 2019)

ARTICLE 1 - WYOMING / NATIONAL 4-H AFFILIATION

Section 1: The name of this organization shall be **Johnson County 4-H Council** hereafter referred to as the county-wide 4-H organization.

Section 2: The county-wide 4-H organization will annually complete the chartering process for permission to use the 4-H name and emblem as authorized by the University of Wyoming Extension (UWE) on behalf of National 4-H Headquarters at the United States Department of Agriculture.

Section 3: The 4-H Educator is responsible for assuring that all programs bearing the 4-H name and emblem are consistent with the mission, goals and policies of Extension's 4-H program state-wide and nationally.

Section 4: The Council elected Secretary shall keep a historical record of the County 4-H Council minutes, records, and business.

Section 5: The UWE's 4-H Educator and county coordinator have the final authority for the county 4-H Program. The Johnson County Extension Educators shall present brief progress reports of the 4-H work in the county at Council meetings.

ARTICLE 2 – MISSION AND PURPOSE

Section 1: To help youth reach their full potential, the 4-H club shall provide opportunities for positive youth development for all members in the club. The following components will be included in 4-H club activities to ensure a positive experience for the members. The club members, leaders and parents will strive to create:

• **Belonging**

- Provide an inclusive environment that includes social interaction between youth with diverse backgrounds
- Contribute to a team effort
- Develop a positive relationship with a caring adult

• **Independence**

- Self-directed decision making process that relates to real-life experiences
- Foster leadership opportunities

• **Generosity**

- Involvement in community service activities
- Opportunities to share experiences with younger youth members

• **Mastery**

- Develop specific knowledge and skills with help and guidance from project leaders
- Opportunities to learn how to run effective meetings
- Gain understanding of finances through access to funds raised by the club

ARTICLE 3 - MEMBERSHIP

Section 1: The 4-H Council and 4-H community clubs must comply with all Wyoming 4-H policies, federal laws and state laws including those regarding non-discrimination. The University's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations. Persons with disabilities who require alternative means for communication or program information (Braille, large print, audiotape, etc.) should contact their local UW CES office. To file a complaint, write to the UW Employment Practices/Affirmative Action Office, University of Wyoming, Department 3434, 1000 E. University Avenue, Laramie, WY 82071.

Section 2: Any certified 4-H volunteers in good standing and/or current 4-H members over the age of 12 are eligible for membership in the Johnson County 4-H Council.

Section 3: The number of members/families in the 4-H club will be determined by each 4-H club's established Operating Guidelines. When a 4-H club membership does not implement a maximum number of members they may not discriminate against a specific individual or family.

Section 3: All salaried Extension Educators who provide program leadership to the county 4-H program shall participate as Council members.

Section 4: Membership of the Johnson County 4-H Council shall consist of:

- Those eligible to vote on council decision are the (two) representatives from each community 4-H club plus the executive board officers, except the president which only votes in cases of ties.
- Executive Board members may not vote as a club leader representative.
- Adult council members shall be currently certified via the University of Wyoming.
- Each club shall be represented by up to two votes at each meeting, one youth and one adult.

Section 5: A 4-H club is defined as a group of no less than five members from two or more households with no less than two leaders and meet these two requirements to be in good standing.

- Completion of the annual Club evaluation and Charter renewal applications,
- Completion and submission of the Club Yearly Book, Treasurer's Book, and Secretary's Book at the end of the 4-H Year to the Extension Office.
- Participate in county fundraisers and club fundraising forms must be turned in to the 4-H Council.

ARTICLE 4 - LEADERSHIP ROLES AND RESPONSIBILITIES

Section 1: The 4-H Council Executive Board shall be composed of the elective officers with the UWEs as ex-officio members. The executive board shall have supervision over all business for the Johnson County 4-H Council during the interim between regular meetings and shall keep an accurate record of all proceedings.

Section 2: The elected leadership positions for the Johnson County 4-H Council shall include: president, vice-president, secretary, and treasurer.

Section 3: Qualifications for council leadership elected positions is to be a currently certified 4-H leader in good standing.

Section 4: Leadership positions nominees will be identified using the following process:

- Officer nominations may be made by any Johnson County 4-H member but shall become official upon receipt of the Officer Nomination Application form by the Extension Office.
- Nominations shall be made prior to the last business day before Achievement Night with elections conducted at Achievement Night.
- A majority of all votes cast is necessary to elect any officer.

Section 5: The duties of leadership position shall be:

Executive Board shared responsibilities.

- Work as a team to plan and carry out the function of the 4-H Council.
- Complete the Group Accountability Form annually, and return to the Extension Office
- Annually review council by-laws to ensure these are in alignment with the state 4-H office & county needs. This will be done annually at November meeting and voted on at the December meeting. A signed copy will be in secretary's record.
- Participate in 4-H Council meetings and officer meetings
- Work with 4-H Educator to determine annual operating budget by November Council meeting
- Arrange meeting dates, times, locations, facilities, for meetings
- Oversee and support work of standing and special committees
- Participate in and support county 4-H functions
- Promote participation in county, state, national, and international 4-H opportunities

President

- Preside at all council meetings and officer meetings, ensuring that all voices are heard and the majority rules
- Plan meeting agendas with the officer team and 4-H Educator
- Provide leadership to the executive board and council membership
- Secure council members to lead the American and 4-H Pledges at each meeting
- Arrange for vice president to preside over meetings in case of absence
- Appoint special committees as needed
- Hold officers accountable to their duties
- Casts deciding vote in cases of ties

Vice President

- Assist president in duties as requested
- In the absence of the president, presides over meetings
- Assumes the duties of the president in the event the position of president becomes vacant

Secretary

- Keep accurate minutes, including meeting attendance, of all meetings
- Custodian of all official papers and records
- Keep a correct list of officers and members of committees
- Provide a copy of council meetings and office meeting minutes to the Extension Office
- Assist the president in tracking old business from previous meetings
- Read and write any correspondence of the 4-H Council

Treasurer

- Shall prepare and present financial reports to the County 4-H Council at each meeting
- Shall collect all monies belonging to the 4-H Council and shall disburse such funds upon the order of the Executive Committee

- Manage funds following the financial recommendations in the Wyoming 4-H Treasurer's Handbook
- Work with the 4-H Council to develop an annual budget based upon the educational goals
- All accounts shall be audited at the close of the Club year and reported in full at the next regular meeting of the Council
- Submit proper documentation for audit of the financial accounts
- Complete and submit annual financial reports to fulfill chartering requirements
- Pay bills and make deposits in a timely manner, and work with the 4-H Educator and accountant to provide information for filing taxes annually

Section 6: Terms for leadership positions shall be:

- The President and Treasurer shall serve a term of two years beginning January 1st in the even numbered years. Vice President and Secretary shall serve a term of two years beginning January 1st in the odd numbered years. Officers shall be limited to two (2) consecutive terms in the same office.
- Members are eligible to succeed themselves in the same leadership position, not to exceed two consecutive terms unless the position cannot be filled.

Section 7: Provision to remove a member from a leadership position:

- The executive board shall have the power to remove any board member from an elected council position for just cause upon a unanimous vote of the executive board.

Section 8: The process to fill a vacancy in a leadership position shall be:

- The President, with the consent of the Executive Board, will appoint an eligible individual to fill any vacancy until the next regular election.
- In the event the office of President becomes vacant, the Vice President will move into the position of President, and assume all associated duties for the remainder of the term.

Section 9: At the beginning of the 4-H year, club leaders and youth officers will work with the membership to determine the club's educational program, identify the educational goals, community service goals, and develop the budget around club goals and programming.

ARTICLE 5 - MEETINGS

Section 1: The 4-H year begins October 1 and ends September 30.

Section 2: Johnson County 4-H Council meetings will be scheduled on the second Monday of each Month. There shall be at least six regular meetings held annually. One of the first meetings of the new 4-H year will be dedicated to developing the yearly educational plan and budget to support the program. All 4-H meetings will be conducted in compliance with Wyoming Statue Section 16, Article 4, regarding Public Meetings.

Section 3: The following procedures will be used regarding meetings:

- Meeting attendees will be asked to sign-in, with clubs designating their voting youth and adult representatives at this time.
- Parliamentary procedures will be used to ensure the minority is heard, the majority rules, and meeting business is conducted in an orderly fashion.
- Policy changes shall be presented at one meeting, disseminated to club leaders, and voted on at the next meeting, when time allows.
- Other decisions such as setting dates of carnival and approving minutes may be voted on at the current meeting, these decision will be made by the majority of voting members in attendance.

Section 4: Officers shall meet at the call of the council president. Any officer may request a special meetings. Notice shall be given to members and the 4-H Educator at least one week prior to the meeting date, or as soon as possible.

Section 5: Council minutes will be published in the county 4-H newsletter.

ARTICLE 6 - COMMITTEES

Section 1: Standing Committees shall include:

Programs Committee

- Report to the 4-H Council at each regular meeting
- Work with 4-H Educator to determine program needs in the county
- Design and implement programs that foster positive youth development
- Submit proposals to 4-H Council to establish a working budget for the committee

Publicity Committee

- Report to the 4-H Council at each regular meeting
- Write press releases about upcoming and past events for local media
- Keep and compile memorabilia of activities throughout the year
- Plan and implement activities for National 4-H Week for all club participation
- Submit proposals to 4-H Council to establish a working budget for the committee

Fundraising Committee

- Report to the 4-H Council
- Work with other committees to accomplish work when needed
- Understand 4-H Council funding needs and budget requirements
- Plan fundraising activities to include committee members, volunteers, and youth
- Submit proposals to Council to establish a working budget for the committee

Awards & Recognition Committee

- Is a working group reporting to the 4-H Council at each regular meeting
- Plan and conduct annual Achievement night with UWE Educator
- Understand the 4-H Recognition Model, and utilize this model to determine a variety of methods to recognize youth and adults
- Determine appropriate times to recognize work of youth and adults throughout the program year, and provide awards at these times
- Submit proposals to 4-H Council to establish a working budget for the committee

Fair Board's Livestock Committee

- The voting members of the Livestock Committee is the UWE 4-H Educator. This representative will attend each Livestock Committee meeting, vote on behalf of the Council, and report proceedings at the next 4-H Council meetings. When the UWE Educator is unable to attend a Livestock Committee meeting will be an alternate to and provide a proxy vote.

Section 2: Special committees shall be composed of 4-H certified adult leaders and youth members to be appointed by the executive board on an as-needed basis to accomplish specific tasks, such as sponsorship/scholarship selection committees.

ARTICLE 7 - FUNDS

Section 1: Federal regulations governing the use of the 4-H name and emblem require annual financial reporting/accountability of all 4-H organizations. Funds will be managed following the financial recommendations in the Wyoming 4-H Treasurers' Handbook

Section 2: As a group, the membership is responsible for developing an annual budget and making decision about expenditures for the county wide 4-H organization.

Section 3: Funds raised in the name of 4-H are publicly accountable and must be used only for 4-H purposes. All property purchased by the county wide 4-H organization is the property of the UWE 4-H program. If a club disbands, remaining funds and property will revert back to the 4-H Council.

Section 4: Special fundraisers conducted as a community service project or for a specific cause not associated with the 4-H program must be advertised accordingly.

Section 5: Solicited donations and grants are coordinated on a county-wide basis. The 4-H Educator should be consulted prior to contacting local businesses for a donation or submitting a grant application.

Section 6: The 4-H Educator shall have oversight authority on all county-wide 4-H organization financial and investment accounts.

- All bank accounts associated with the 4-H program must have a unique EIN number that is on file with the county 4-H Educator
- All bank accounts associated with the 4-H program must have at least two UW Employee's names on the signature card

Section 7: Funds will be distributed as follows:

- Approval by the majority of the council officers for purchase of items over \$500 is needed prior to purchase
- Clubs and individuals are encouraged to approach the council for special projects, start-up funds, and other opportunities. Requests to be on the agenda at a regular meeting should be made to a council officer or 4-H Educator prior to the start of the meeting
- Funds may be distributed on a case-by-case basis. Clubs and individual shall work with the council treasurer for fund distribution
- Individuals in need of reimbursement will complete the Reimbursement Form with attached receipts, and return to the Extension Office or the council treasurer

Section 8: Funds may be provided by the council to individual members applying for scholarships and for financial support to attend statewide or national events. Application for these scholarships shall be made in person by the applicant at a scheduled council meeting. Recipients of council funding will receive funding prior to events and be required to report back at a council meeting

ARTICLE 8 FUNDING STATE CONTESTS AND CAMPS

Section 1: Criteria for funding by the 4-H Council as pertaining to leaders, chaperones.

Leader/chaperone criteria:

- Shall be current and up to date on 4-H certification / leader screening (MVC if driving 4-H youth)
- Chaperone duties must include more than just immediate family members

4-H Council will reimburse or pay for those chaperoning or coaching Johnson County 4-H members at:

- 4-H Mountain camp – no cost for leader or chaperones
- Wyoming State Fair – Council pays dorm fee, gate fees, and meal ticket
- 4-H State Shoot – council pays dorm or campground fee @ WSF grounds
- Showcase Showdown - council pays registration, meals, and onsite lodging
- 4-H Horse Camp - council pays registration, meals, and onsite lodging
- Any other state 4-H contests/ 4-H camp - council pays registration, meals, and onsite lodging
- Leadership training - council pays registration, meals, and lodging up to \$250
- When driving 4-H youth participants to state 4-H events in a personal vehicle mileage will be reimbursed at .50 per mile.

Section 2: Criteria for funding by the 4-H Council as pertaining to Youth State Trips:

(Wyoming State Fair, Wyoming 4-H State contests or 4-H camps)

Eligibility requirements for youth members to receive 4-H Council funding for trips:

- Must be a member in good standing of an established JC 4-H Community Club
- Must turn in record book by due date for previous 4-H year (Not applicable 1st year members)
- Must sell and submit on time all required raffle tickets for annual 4-H Carnival fundraiser
- Must participate in any other countywide required 4-H fundraising efforts
- Failure to complete any of these shall result in being denied sponsorship!

4-H Council may pay non-Fair Board awarded youth WSF fees:

- (Limit of two sponsorships awarded to any single individual during a 4-H year):
 - When exhibiting for 1-4 days will pay registration fee
 - When exhibiting for 5-6 days will pay for meal ticket
 - When 1st place showmanship, 1st place style review, or grand champion static project the Council will pay a daily meal credit and registration fee for award winning project area
- State Shoot – council will pay registration and discipline fees up to \$75
- Showcase Showdown – council will pay registration up to \$75
- Other 4-H camps/trips - council will pay up to \$75

Section 2: Additional scholarship funds may be available on an individual as need basis. Request for additional scholarships shall be made in person by the individual making the request to the 4-H Council at a monthly meeting.

ARTICLE 9 FUNDING NATIONAL AND INTERNATIONAL EVENTS

Section 1: Monetary support by the 4-H Council for youth to attend a national 4-H or International 4-H event.

- One full sponsorship to be used for registration and travel expenses (up to \$2,000) for a high schooler
- One partial sponsorship to be used for registration and travel expenses (up to \$750) for a middle school 4-H youth to attend Leadership Washington Focus (LWF).
- Application to other national 4-H trips are encouraged with sponsorships reviewed case-by-case.
- Recipients shall pay in advance the cost of a national trip and submit a reimbursement form to the JC 4-H Council to receive reimbursement.
- Sponsorships will be awarded on a ‘JC 4-H Council budget funds allowing’ basis.

Eligibility requirements for 4-H Youth members to receive JC 4-H Council funding sponsorships:

- Limit of two sponsorships awarded to any single individual, one time as a high school student (CWF) and one time as a middle school student (LWF).
- Must be an enrolled 4-H member in good standing for a minimum of two years.
- Must sell required number of raffle tickets for annual 4-H Carnival Fundraiser.
- Must complete and submit portfolio/record books by due date for prior two years.
- Must formally present how the national 4-H event experience was a benefit during the JC 4-H Achievement Night.
- Must request sponsorship in person at a 4-H Council meeting and submit a written application.
- Sponsorship request and application deadlines shall be due at the 4-H Council meeting immediately preceding the event application deadline. Sponsorship recipients will be notified prior to the national event application deadline as to whether the Council approved their sponsorship.

Section 2: A selection committee, as determined by the current executive board, will review the applications and select the youths to receive sponsorship funds. The committee will rank applicants based on the following criteria:

- Applicant has met all above requirements
- Highest score on their previous 4-H year portfolio.
- Date application is received by the UWE Office
- Years in 4-H
- Eligibility age – those at the top age for the event.
- Overall quality of written applications and Council meeting request presentation.
- Sponsorship will be granted to those attending a national event for the first time.
- When all above are equal, the Executive Council may make the determination to split the award funds between several applicants.

ARTICLE 10 -AMENDMENTS

Section 1: The components of these Operating Guidelines, which are determined by the Johnson County 4-H Council's membership may be amended by the following procedures:

- Operating Guidelines may be amended by a majority vote during a regular 4-H Council meeting provided that the proposed amendment has been distributed to Johnson County 4-H members my e-mail/mail 10 business days before the scheduled meeting vote
- To make a decision on a policy change, after notification to membership has been made, the majority of those present shall vote and make the policy in question change.

ARTICLE 11 -DISCIPLINARY ACTION

Section 1: Failure to abide by the Johnson County Operating Guidelines may result in immediate dismissal from the UWE Johnson County 4-H Program and/or a restriction of participation in any Wyoming 4-H programs in the future or dissolution of the club.

- The UW Extension Educator determines non-compliance to adopted Operating Guidelines, has authority to take disciplinary actions, and shall consult with the Executive Board of the Johnson County 4-H Council when determining necessary disciplinary action
- Appeals to disciplinary action may be made at the next scheduled council meeting

Section 2: Upon Dissolution, 4-H funds and property, must be relinquished to a 4-H affiliate with a charitable educational purpose such as another 4-H club, the County 4-H Council, County 4-H Foundation, or the Wyoming State 4-H Foundation for future use in 4-H programming. Distribution options must be discussed and approved by the County 4-H Educator.

These operating guidelines were adopted by the 4-H Club on _____ (date)

Signatures of officers and voting club members:

4-H Council President _____

4-H Council Vice-President _____

4-H Council Secretary _____

4-H Council Treasurer _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

4-H Club name: _____

Adult _____ youth _____

UW | Wyoming 4-H

Johnson County 4-H Achievement Night October 28th 2019 @ 6:30 P.M.

Achievement Night is our annual celebration to recognize the accomplishments of our youth 4-H members, Wyoming 4-H Honors Inductees, & adult volunteers in the Johnson County 4-H Program. This year our Achievement Night will be held at the Johnson County Community Building in Buffalo on **Monday October 28th**. All 4-H members are invited to celebrate a great 2018-2019 year!

1. Elections for 2020-2021 4-H Council President and Treasurer will also be conducted.
2. Meat provided by the 4-H Council with sides brought by members, so please RSVP by Oct 18th.



Fun celebration by the Johnson County 4-H members! Awards earned via great work!

Family fun & even 4-H leaders get recognized Recognition of honors program inductees!





4-H Council Officer Nomination Application



If you are interested in becoming an officer for the Johnson County 4-H Council, please fill out the following information and return this nomination application to the Extension Office. This nomination form is to be filled out by the nominee to express interest in the position. Once nominations cease, all 4-H members and leaders are encouraged to vote on the candidate that they feel best meets their needs.

Nominee Name: _____

Date: _____

Office Applying For: President Treasurer

Are you a screened 4-H Volunteer Leader? Yes No

*If no, please contact the Extension Office before proceeding in order to fulfill the requirements of becoming a screened 4-H Volunteer Leader.

Please answer the following questions as completely as possible in the space provided.

- 1. What interests you about filling this leadership position on the 4-H Council?**

- 2. What qualities, skills, and talents do you possess that you feel will help you with this position?**

- 3. Describe your previous 4-H experiences.**

2019 Donors to Johnson County 4-H Council

Silver Donors

Bozeman Trail Steakhouse Busy Bee Café
Casper Stampede First Interstate Bank
Fred & Jane Carr Cotant Family Dentistry
Jolly Jane Homemakers Amanda Kaufmann
Dennis R Lawrence Mountain Meadow
Wool Mill Occidental Hotel
Z-Bar Cabins Joyce Tyrrell
James & Janina Gibbs Wahoo Lickers
Wheeler Land & Cattle Co.

Bronze Donors

Buffalo Prescription Shop
Buffalo Realty
D & A Irrigation
Finlayson Financial Planning
JC Moose Lodge #2675
Longmire Headquarters
Johnson Chiropractic
Ron McPhee
David F Palmerlee
Papa Bino's
Richard Tass
Wyoming In Color

Gold Donors

Action Auto Body & Paint
Bank of Buffalo
Big Horn Livestock Services
Big Horn Tire
Buffalo Chiropractic
Buffalo Computer Consulting
Dana Burns
C & B Operations
Coldwell Banker The Legacy Group
Creative Fiber Guild
Farm Bureau Financial Services
Grouse Mtn Environmental Consulting
Harness Funeral Home
Theo Hirshfeld
Donna Nelson
Ron's P & H Inc.
Sportsman's Warehouse
State Farm-Alecia Kozisek
Verity Group CPA
Vision Center of Johnson County
Winchester Steak House

Clover Donors

Farmer Insurance-Mark Wilson
Joanne Harlan
Wally & Sally Ramsbottom

Platinum Donors

ANB Bank	Bear Track Outfitters
Coda Glass Inc.	Conklin Custom Products
Mark & Jennie Gordon	Hampton Inn
Merlin Ranch	
PacifiCorp	Powder River Energy
Range Telephone	TriCounty Gas, Inc.
WGF Commissioner Pete Dube	
CoBank/Range Telephone	JC Predatory District



As of 09/30/19 \$14,761.00 in cash , or in kind donations have been donated to the 4-H Council for the 4-H year of 10/01/18 thru 09/30/19!

OCTOBER BIRTHDAYS

Olivia Wasinger (1st)

Addison Bettinger (10th)

Tirzah Aspinall (13th)

Tharles Smith (14th)

Coy Burnell (22nd)

Garet George (27th)

Cam Johnson (3rd)

Casey LeDoux (5th)

Karina Mysse-Bassett (13th)

Ethan Packard (18)

Briley Farris (23rd)

Kenzie Miller (27th)

Ella Maxwell (3rd)

Grace Groskop (7th)

Tempi Engling (14th)

Patrick Durham (20th)

Timber Buhr (24th)

Quynn Kennedy (29th)

NOVEMBER BIRTHDAYS

Lily Crago (3rd)

Turner Preuit (5th)

Skye Malli (8th)

Tessa Taylor (14th)

Cade Malson (15th)

Jayden Nimick (17th)

Clay Reiner (19th)

Jolene Schmalz (21st)

Sawyer Wright (28th)

Grace Peterson (4th)

TC Irish (6th)

Dalton Showalter (10th)

David Gould (15th)

Karcee Maya (15th)

Konnor Rodriguez (17th)

Aubree Irish (20)

Anthony Graves (23rd)

Caroline Crago (30th)

Jim Dawson (30th)

Karly Peterson (5th)

Katherine Ramirez (7th)

Tavin Hampshire (13th)

Erin Houseman (15th)

Brenden Packard (16th)

Johnathon Sickler (17th)

Brookelyn Getchell (21st)

Khloe Odegard (23rd)

Bronc Vineyard (30th)



LIVESTOCK COMMITTEE
ELECTIONS!
NOV. 5TH 2019
6:30 PM- JCFG COMMUNITY BUILDING

Livestock Committee will be electing officers and superintendents:
President, Vice President, Secretary, and Treasurer

President will be required to set meetings and prepare the agenda
Secretary will be required to provide minutes after meeting
Treasurer will be required to work with FB secretary for budget, checks, balances
All Officers and Superintendents required to attend all meetings (livestock, mandatory sale, and week of fair).

OCTOBER 1st

**All members and volunteers/
leaders must re-enroll !!!! The
4-H year begins October 1, 2019.
At which time you may go to
<https://wy.4honline> and re-enroll!**





Achievement Night October 2019

CHANGE SERVICE REQUESTED

Johnson County Extension
30 Fairgrounds Road
Buffalo, WY 82834



PRESORT STANDARD
US POSTAGE PAID
Buffalo WY
Permit #7