

November



College of Agriculture
and Natural Resources
Extension
Natrona County



Dear 4-H Families & Friends:

As many of you already know, I have accepted a new position in Wyoming Extension as the Community, Vitality, and Health Extension Educator here in the Natrona office beginning October 31, 2022. I'm very happy to still have a portion of my assignment to assist the new 4-H educator and staff in the 4-H program and will continue to see many of you at the ARLC and 4-H events. Thank you to everyone that I have had the privilege to work with and the many friends that I have made because of 4-H.



In the spirit of thankfulness and the celebration of Thanksgiving this month, here are some thoughts of gratitude concerning the 4-H program.

Ten Thoughts for Being 4-H Thankful:

- Organization, time-management, teamwork, record keeping, integrity, and positive relationships are all attributes of being in the 4-H program.
- 4-H makes people happy! Through accomplishment, 4-H members believe in themselves.
- Caring leaders who work to put on actives/events, help with projects, and club meetings and inspire all 4-Her's.
- 4-H is a safe place to explore and discover interests and help youth discover skills and new talents.
- 4-H is about service and provides opportunities to practice doing for others so that generosity is shown by making a difference in other's lives.
- 4-H builds confidence and courage to allow exploration of different projects and try new things.
- 4-H relationships let youth and adults alike find others with shared interests and create lifelong bonds of friendship.
- Responsibility in 4-H teaches that if the individual doesn't do the work, no one else will. 4-H teaches 4-Her's to not give up.
- 4-H is based on a foundation of research-based information to learn new skills and new interests.
- New and old traditions that bring 4-Her's together and changes people for the better and part of the 4-H family.



Success in 4-H is what you personally make it to be. Be thankful for 4-H opportunities, participate, and express gratitude to those who work to make your time in 4-H valuable and important. Get out there and renew your commitment to your project work and pledge to yourself this new 4-H year will be the best yet! Happy Thanksgiving!!

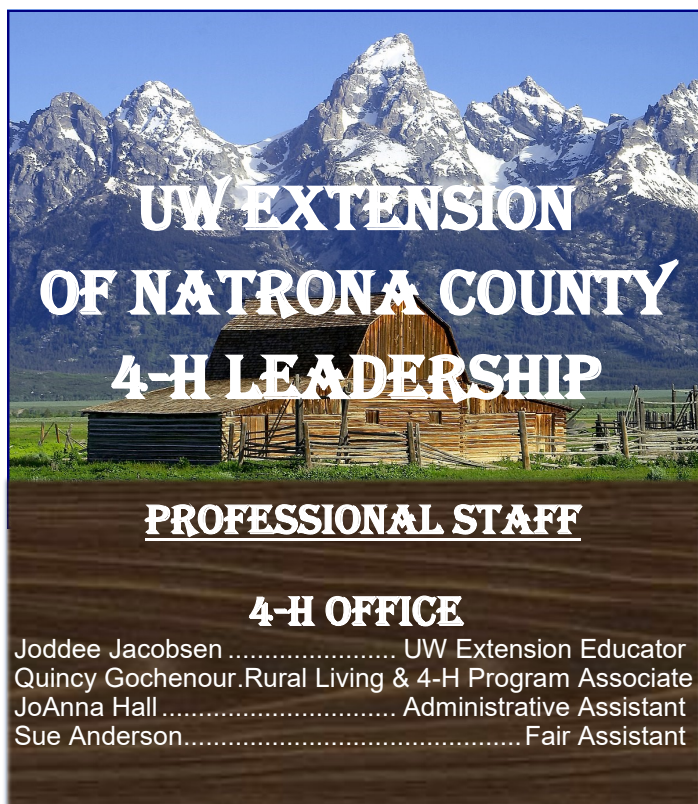
Make the Best Better,

Joddee Jacobsen

Joddee Jacobsen

UW Extension Educator, 4-H Youth Development

Natrona County



4-H VOLUNTEERS

4-H COUNCIL

Devonie Mueller	President
Keith Nachbar	Vice President
Christine Dice.....	Secretary
Rose Jones	Treasurer
Amber Brooks	Member
Linda Montgomery	Member
Jen Morrison	Member
Vicki Pickett.....	Member
Jo Watson	Member
Leah Wiese	Member
Geoellen Stretesky.....	Member
Terry Stretesky.....	Member
Kristi Watson	Member

4-H FOUNDATION

Leroy Dickinson	Chair
Harlan Robinson	Vice Chair
Kera Bullard	Secretary
Randy Buffington	Treasurer
Ed Atchley	Member
DeAnna Bradshaw	Member
Kyle Rice.....	Member
Jamie Haigler	Member
Joddee Jacobsen.....	Member
Devonie Mueller	Member
Phillip Rael.....	Member
Josh Bliss.....	Member

CENTRAL WYOMING JUNIOR LIVESTOCK SALE

Burt Andreen	Chair
Alexander Wolf.....	Vice Chair
Karel Loraas.....	Secretary
Brenda Janikowski	Treasurer

4-H SUPERINTENDENTS

Linda Montgomery	Alpaca
Brad Mueller	Beef
Devonie Mueller.....	Beef
Brian Wing.....	Beef
Candita Daniels	Cat
Shannon Hansen	Dog
Vicki Smith.....	Dog
Erin Danford	Family Consumer Science
Deena Wolf.....	Family Consumer Science
Linda Montgomery	General Projects
Cecilea Hansford	Goat
Teri Knoek	Goat
Mackenzie Watson	Goat
Leslie Chaplin	Horse
Heidi Foy	Horse
Ashtan Christensen	Horse
Carlos Buckner	Poultry
Karen Buckner	Poultry
Michelle Forster	Poultry
Veronica Mason.....	Rabbit
Janel Schierkolk.....	Rabbit
Cory Brooks.....	Sheep
Heath Hornecker.....	Sheep
Jenn Magee.....	Sheep
Wendy Smith	Shooting Sports
Joe Wistisen	Shooting Sports
Jeremy Burkett	Swine
Tait Helmey	Swine
Alex Wolf	Swine
Dwayne Larsen.....	Tractor Driving (Small Engines)

4-H COMMUNITY CLUB LEADERS

Lisa Keith.....	Alcova
Lory Wing	Alcova
Kellie Wilson.....	Bates Hole Wranglers
Michelle Gottsch	Barnyard Rebels
McKenzie Watson.....	Barnyard Rebels
Lucinda Canchola.....	Bear Claws
Michelle Forster	Bear Claws
Keith Olson	Boots & Buckles
Kandi Ossa	Buckaroos
Erin Gazda	Bullwinkles
Heather Warren	Can Do
Joddee Knight.....	City Dudes
Janel Schierkolk.....	Elites
Tana Campbell	Hooves & Hides
Elizabeth Gutierrez	Hooves & Hides
Rebecca Raney	Kountry Kids
Linda Montgomery	Meadow Acres
Jennifer Straight.....	Midnight Wonders
Leslie Chapin.....	Natrona County Horse Project
Heidi Foy	Natrona County Horse Project
Ashtan Christensen	Natrona County horse Project
Wendy Smith	Natrona Country Shooters
Joe Wistisen	Natrona Country Shooters
Jennifer Magee	Platte River Wranglers
Devonie Mueller.....	Rockin' Wranglers
Keith Nachbar.....	Rough Riders
Carol Whitney	Trail Busters
Jack Whitney	Trail Busters
Jaime Hornecker.....	Young Guns

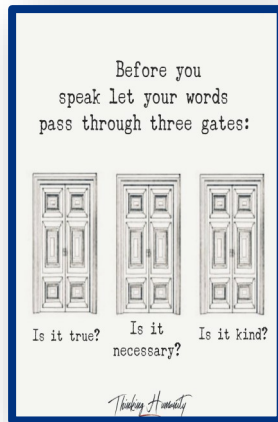
4-H JUDGING TEAM COACHES

Jeremy Burkett	Livestock
Alex Wolf	Meats
Burt Andreen	Meats
Jack Stewart.....	Meats
Donna Hoffman	Produce
Ed Selby.....	Wool

Follow us on Facebook @ Natrona County 4H
<https://www.facebook.com/NatronaCounty4H/>

UW Natrona County Extension 4-H Website
<https://wyoextension.org/natronacounty/newsletters-2/>

Animal Opportunities
<https://wyoming4h.org/animaloppo/>



Natrona County Dog Project
<https://www.facebook.com/groups/428485018384342>

Natrona County 4-H Family & Consumer Science
<https://www.facebook.com/groups/517986822347457>

Natrona County 4-H / FFA Horse Show Committee
<https://www.facebook.com/natronacountyhorse>

Natrona County 4-H Poultry
<https://www.facebook.com/groups/242786253206671/>

Natrona County Beef Committee
<https://www.facebook.com/Natrona-County-Beef-Committee-111190300799736/>

Oil City Thumpers (Rabbits)
<https://www.facebook.com/Oil-City-Thumpers-398801110535193/>

Natrona County Sheep Committee
<https://www.facebook.com/Natrona-County-Sheep-Committee-215429072351613>

Natrona Country Shooters 4H
<https://www.facebook.com/groups/671664486269956>

Natrona County Swine Committee
<https://www.facebook.com/groups/410594339599618/>

Natrona County 4H/FFA Jr. Livestock Sale
<https://www.facebook.com/centralwyomingjrlivestocksale/>

QUINCY'S CORNER

I can't believe it is already November, boy how time flies! There is no better way to wrap up the year than celebrating the achievements of our members and recognizing all of their hard work. I invite you all to join us for the 2022 Achievement Night Ceremony on November 10th. We will be serving HQ BBQ at 6 pm with the awards ceremony following at 6:45 pm. Tickets are available for purchase at the 4-H office for \$6 until November 8th. There are only 250 available so I encourage you to get them soon!



QUINCY GOCHENOUR
Rural Living & 4-H



FYI...

Please be advised that the membership fee for NC 4-H will be \$15/youth effective October 1, 2022 for the 2022-2023 4-H year.

4-H CARNIVAL MTG

Oregon Trial Room- ARLC Building

11/15/22 @4:30 pm

12/13/22 @5 pm

01/17/22 @4:30 pm

02/21/22 @4:30 pm



2022- 2023 SAVE THE DATE

2022

2022-2023 4-H Year Open Enrollment

Date: Started October 1, 2022
Place: <https://4h.zsuite.org/>

2022 Natrona County 4-H Achievement Night

Date: November 10, 2022 @ 6PM
Place: ARLC

2022 Natrona County Carnival Committee mtg

Date: November 15, 2022 @ 4:30 pm
Place ARLC- Oregon Trail Rm.

2022 4-H Council Meeting

Date: November 28, 2022

2022 4-H Council Meeting

Date: December 2022: NO MTG.

2022 Natrona County Carnival Committee mtg

Date: December 13, 2022 @ 5 pm
Place ARLC- Oregon Trail Rm.

2022 Winter Make & Take Craft Workshop

Date: December 08, 2023 @ 4:30-5:30 pm, ARLC

2023

2023 Western National Roundup

Date: January 4-7, 2023

2023 4-H Foundation Meeting- open to public

Date: January 5, 2023 @6pm, ARLC Building

2023 4-H Rabbit Clinic

Date: January 14, 2023

2022 Natrona County Carnival Committee mtg

Date: January 17, 2022 @ 4:30 pm
Place ARLC- Oregon Trail Rm.

2023 4-H Foundation Flannel & Frost Fundraising Event

Date: January 28, 2023

2023 4-H Council Meeting

Date: January 30, 2023

2023 4-H/FFA Market Beef Tagging

Date: February 4, 2023

2023 4-H Rabbit Clinic

Date: February 11, 2023

2022 Natrona County Carnival Committee mtg

Date: February 21, 2022 @ 4:30 pm
Place ARLC- Oregon Trail Rm.

2023 4-H Council Meeting

Date: February 27, 2023

2023 4-H Council Meeting

Date: March, 2023: NO MTG

2023 Spring Make and Take

Date: March 7, 2023 @ 4:30-5:30 pm, ARLC

2023

2023 4-H Carnival

Date: March 11, 2023

2023 4-H Foundation Meeting-scholarship inter.

Date: March 16, 2023 @6pm, ARLC Building

2023 4-H Rabbit Clinic

Date: March 18, 2023

2023 4-H Presentations Contest

Date: April 4, 2023

2023 4-H Rabbit Clinic

Date: April 15, 2023

2023 4-H Council Meeting

Date: April 24, 2023

2023 4-H Rabbit Clinic

Date: April 26, 2023

2023 4-H/FFA Market Goat & Market Sheep Tagging

Date: April 29, 2023

2023 4-H/FFA Cat Ownership ID Certificates Due

Date: May 1, 2023

2023 4-H/FFA Dog Ownership ID Certificates Due

Date: May 1, 2023

2023 4-H/FFA Rabbit Ownership ID Certificates Due

Date: May 1, 2023

2023 4-H Rabbit Clinic

Date: May 14, 2023

2023 4-H Council Meeting

Date: May 22, 2023

2023 4-H Foundation Meeting

Date: June 15, 2023 @11:30 am, ARLC Building

2023 4-H Rabbit Clinic

Date: June 3, 2023

2023 4-H Council Meeting

Date: June 26, 2023

2023 4-H Council Meeting

Date: July 2023: NO MTG

2023 4-H Council Meeting

Date: August, 2023: NO MTG

2023 4-H Council Meeting

Date: September 25, 2023

DISCLAIMER

All information (dates, times, etc.) is subject to change. We will do our best to give as much advance notice as possible. Thank you for your cooperation and understanding.

King Ropes Hats are HERE!!!!

@ the ARLC Office.

\$25.00 per hat. Payments accepted: Cash or Check.

Make Checks Payable to : Natrona County 4-H.

Also online at: [https://wyoming4h.formstack.com/forms/foundation
payment form](https://wyoming4h.formstack.com/forms/foundation_payment_form)



SAVE THE DATE!

Winter Make & Take Crafting



DECEMBER 8, 2022



MAKE IT WITH WOOL CONTEST

NIORARA, WESTON, CONVERSE,
GOSHEN AND NATRONA COUNTIES

November 13, 2022

Niobrara County Fairgrounds, Lusk

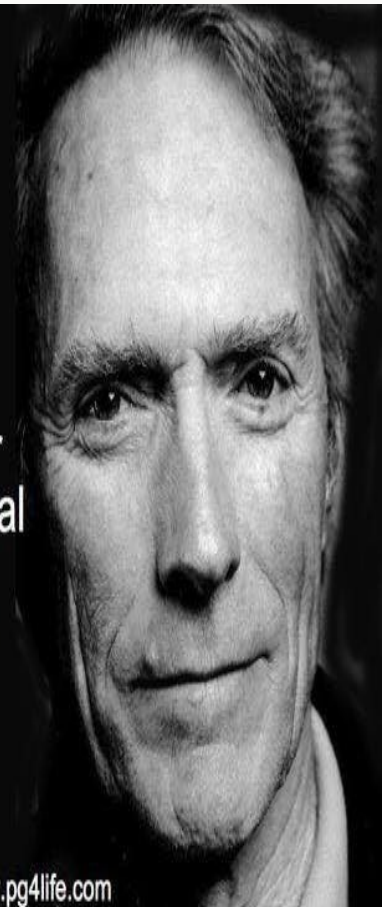
1:00 PM

Register by November 3rd

Questions: Contact Erin Persche

epersche@uwyo.edu or 307-340-8186

"Respect your
efforts, respect
yourself. Self-
respect leads to
self-discipline.
When you have
both firmly under
your belt, that's real
power."
Clint Eastwood



Picture quote put together by www.pg4life.com

NATRONA COUNTY 4-H ACHIEVEMENT NIGHT



Thursday 11/10/2022
ARLC Casper Room

Dinner catered by HQ BBQ

Call JoAnna @ 235-9400 to reserve & pay for tickets.
Tickets are \$6 per person. NO tickets sold after 11/8/20;
only 250 tickets available.

Dinner at 6 pm
Award Ceremony at 6:45pm

4-H Project Success: What steps should I follow?

- 1. Select project areas that interest you.*
- 2. Make sure you are signed up in ZSUITE for your chosen projects.*
- 3. Come up with a project that will help you reach your learning goals. (For example, if you signed up for Sport Fishing and set the goal of learning new casting techniques. A poster with the steps you took to learn the new techniques would be great for the fair.*
- 4. Use 4-H Project Curriculum to help you come up with project ideas and learning goals. 4-H Project Curriculum are "workbooks" that kids can do independently or with an adult mentor. They allow youth to go at their own pace and achieve hands-on learning independently. Curriculum can be checked out from the Natrona County Extension Office or purchased at shop4-h.org.*
- 5. Begin work in your 4-H project area. Be sure to keep notes when you work on projects, including when you learned things and what you learned, what didn't go as planned, when you shared your project with someone else, etc. Don't forget to take pictures! Later, these notes can be transferred on to your 4-H Record Book.*
- 6. Attend any project workshops that may be held in the project areas that you signed up for. Watch the NC 4-H Facebook page, newsletter, and emails sent out from the Extension Office for more information – it always includes details of upcoming 4-H activities that are being offered to 4-H members.*
- 7. Remember that you should be completing projects as a way to reach the learning goals you have set for yourself – not just making something to bring to the fair.*
- 8. Call the 4-H Office for help if you get confused, stuck, or run out of ideas! We'd love to help you with ideas.*

Especially for Volunteers...

4-H Youth Development – The Club System

- **The 4-H club** is the core structure where hands-on learning and teaching take place. An organized group of at least five youth, from at least two different families, meet with adult volunteers. With appropriate guidance from volunteers, club members elect their own officers, decide on programs and plan activities.
- It's entirely up to 4-H members what their 4-H club does! 4-H clubs usually focus on one or more topics of the members' choice. They conduct project-related activities, for example, a club may have a year-round garden or a shooting sports club may practice at the range. 4-H clubs also do lots of community service both in their project area and where they are needed.
- **The purpose of 4-H is to promote positive youth development.** If club members and volunteers plan a wide variety of learning activities together, everyone has the chance to grow through experiential learning, developing individual skills and abilities, and participating in community service projects.

The 4-H program year runs October 1 through the following September. Membership in Wyoming 4-H is open to all youth ages 8-18 (age as of January 1), regardless of race, color, creed, religion, national origin, sex, marital status, disability, or public assistance. Children ages 5-7 can participate with selected age-appropriate activities through the Cloverbud program.



4-H Club Meetings That Youth Choose to Attend

A 4-H Club is a great venue for learning, group interaction and fun to take place. The meeting environment and meeting components are important aspects to consider when creating a club that youth choose to attend.

4-H Club Meeting Environment: The Environment of a club meeting includes all of the things that make people feel comfortable when they attend.

- **Location and Room Set Up:** Is your meeting in an easy location to find and get to? If it is not near an outside door, are there signs to guide people? Is the room comfortable? There are a number of ways to set up the room to facilitate your meeting. If you want better discussion, consider putting the chairs in a circle or horseshoe. This arrangement facilitates conversation/business, and the 4-H members can see each other which will help them get to know one another. The members are more apt to stay attentive throughout the meeting as it is more difficult to withdraw or space out without being noticed.
- **Making Families Feel Welcome:** Greeting people when they first enter the room is a way of making people feel welcome. It can be intimidating to go into a place where you do not know anyone, so that greeting can break the ice. Likewise, even for current member families it is nice to be greeted when you walk in the door. Nametags are a great idea to help people get acquainted. It helps everyone learn names. Clip on nametags for all members and their parents could be in the meeting supply box.
- **New Families:** May not know the 4-H Pledge, the 4-H Motto or even the procedure that is followed at a 4-H club meeting. Consider a "Greet Sheet" with some of those basic instructions. Also consider putting signs or banner up in the meeting room to help with the pledge, motto, agenda...
- **Getting People Involved Right Away:** If a family arrives a little early, what is there to do while they wait? What kinds of things can you have going on prior to club meetings to promote and encourage people being on time? IDEAS - Judging classes, puzzles, games, worksheets, learning centers, project displays, a sign in sheet or sign-up poster for future activities.



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**Sarah Torbert, Wyoming State 4-H Volunteer Development Coordinator**, has created some short, very informative videos to assist you in making your club a great place to be. Check out this link for topics: <http://www.uwyo.edu/4-h/volunteers/additional-trainings.html>



# Natrona County 4-H/FFA Youth Livestock (Alpaca)

## Assistant Superintendent Description

*DEADLINE: November 4, 2022*

### **Purpose**

To provide a positive learning experience for 4-H and FFA members and volunteers, and promoting a positive image of 4-H and FFA to the public.

### **Accountability**

To work with supervision and direction of the Natrona County 4-H Educator to organize, coordinate, and evaluate their particular livestock species project. To be accountable to the Natrona County Extension Educator and/or fair management.

### **Selection Procedures**

Asst. Superintendent position vacancies will be announced in the 4-H newsletter and/or email. An application, provided in the newsletter and at the 4-H office, must be filled out and delivered to the 4-H office by the appropriate deadline as advertised in the newsletter and/or email. The final selection of the superintendent will be determined by the Natrona County 4-H Educator.

### **Eligibility and Qualifications**

Knowledge of the 4-H project area sufficient to ensure consistency between the project area, fair guidelines, judging, exhibition and livestock sale.

- A sincere interest in working with other volunteers and professional staff in an educational setting and a willingness to become familiar with and work within the philosophy and guidelines of the University of Wyoming Extension and the Natrona County 4-H program.
- Year-round position with appointment beginning October 1 – September 30 with most responsibilities relating to the CWF in July.
- The ability to work with minimal supervision but openly communicate with the 4-H Educator and staff in a timely manner
- The ability to motivate youth and adults to assume leadership positions through delegation.
- The ability to utilize conflict resolution skills.
- The ability to work tactfully and communicate effectively verbally and in written forms.
- The ability to organize information and materials and delegate responsibility.
- The ability to accept and follow through with responsibilities.
- The ability to make decisions in context with 4-H policies, the CWF fair book rules and with consultation of the Natrona County 4-H Extension Educator.
- Familiarity with the CWF.
- To be familiar with the project area as listed in the Fair Book.
- Be an enrolled 4-H leader or willing to become an enrolled 4-H leader.

### **Responsibilities**

- Follow all guidelines and policies of the University of Wyoming Extension 4-H and conduct activities in a safe and healthy manner and enforcing the 4-H Code of Conduct.
- Maintain the standards of the 4-H program by conducting oneself in a responsible manner and honor confidentiality.
- Serve as a role model, willingly share knowledge and involve youth and adults in the program.
- Maintain close contact with Extension staff, FFA advisors, and communicate and cooperate with all species superintendents.
- To coordinate their species project area and fairly assign pens.
- Supervise assigned livestock area at the CWF.
- To coordinate an appropriate number of volunteers to assist.
- To be present on Load-in day and be in their assigned area within the Arena.

### **Early in Calendar Year (October 1 – September 30)**

- Attend pre-fair meetings.
- Contact new sponsors, as needed.
- Conduct fund raisers, as needed.
- Organize a class(es) or clinic(s) on date of choice.
- Be available to confer on species-related issue(s) throughout the year.



**Pre-fair**

- Follow 4-H deadlines.
- Assist exhibitors in following bio-security guidelines.

**Fair Week**

- Asst. Superintendent is to be present during livestock arrival and departure times.
- Routinely check species area for livestock health concerns. Report concerns to the Alpaca Superintendent, 4-H Educator and/or FFA advisor. The Animal Health Committee may need to be notified.
- Be available to answer questions from exhibitors, parents, leaders, and Extension staff.
- Support herdsmanhip and appropriate animal welfare practices for positive public display.
- Attend daily Superintendent meetings.
- Follow bio-security guidelines.
- Follow the CWF fair book rules.

**Show Day**

- Prior to the show, get ribbons, prizes, and judging book from the fairgrounds 4-H office.
- For the show, designate:
  - ring announcer
  - person to check 4-H and FFA exhibitors in
  - ring person(s) to help exhibitors
  - person(s) to pick up ribbons and prizes and organize judging area (table, signs, pens/pencils, chairs, etc.)
  - person(s) to record ribbon placings
  - person(s) to present ribbons and prizes
- Greet and orient the judge when he/she arrives at the show ring

**Post Fair**

- Assist in organizing species committee meetings, as needed

# APPLICATION AND Asst. SUPERINTENDENT POLICY AGREEMENT FOR NATRONA COUNTY YOUTH LIVESTOCK (Alpaca) SUPERINTENDENT

Name of Department Applying for: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

Asst. Superintendents are required to spend a significant amount of time at the fair. Are you able to do so?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

Asst. Superintendents are required to help with project events throughout the year (for example: weighing and tagging, committee meetings, educational opportunities for members, etc.)  
\_\_\_\_\_ YES \_\_\_\_\_ NO

**Please complete the questions below, sign, and return the application to the Natrona County 4-H office.**

Why are you interested in being an Asst. Superintendent for this department? What makes you a good candidate for this position?

Please describe your 4-H and fair experiences.

Please describe your strengths and weaknesses when handling stressful situations and when working with youth and adults with various opinions.

What suggestions and/or ideas do you have to improve the department you are applying for?

I, \_\_\_\_\_ agree:

-I have read the job description for this year-round volunteer asst. superintendent position and hereby agree to perform all duties as assigned for this project area.

-I have been given a copy of the job description.

-I am willing to abide by the same conduct policies that apply to Natrona County 4-H members, leaders, and volunteers.

-I am aware of the time and energy this position requires and will volunteer my time to perform the position in its entirety.

-I understand, if chosen, that if I am not able to complete the position, I will notify the 4-H office immediately.

Signature \_\_\_\_\_

Project Area \_\_\_\_\_

Date \_\_\_\_\_

# Natrona County 4-H General Projects (Static)

## Assistant Superintendent Description

### *DEADLINE: November 4, 2022*

#### **Purpose**

To provide a positive learning experience for 4-H members and volunteers, and promoting a positive image of 4-H to the public.

#### **Accountability**

To work with supervision and direction of the Natrona County 4-H Educator to organize, coordinate, and evaluate general projects. To be accountable to the Natrona County Extension Educator and/or fair management.

#### **Eligibility and Qualifications**

Knowledge of the 4-H project area sufficient to ensure consistency between the project area, fair guidelines, judging, exhibition.

#### **Selection Procedures**

Asst. Superintendent position vacancies will be announced in the 4-H newsletter and/or email. An application, provided in the newsletter and/or email and at the 4-H office, must be filled out and delivered to the 4-H office by the appropriate deadline as advertised in the newsletter. The final selection of the superintendent will be determined by the Natrona County 4-H Educator.

- Interest in working with other volunteers and professional staff in an educational setting and a willingness to become familiar with and work within the philosophy and guidelines of the University of Wyoming Extension and the Natrona County 4-H program.
- Year-round position with appointment beginning October 1 – September 30 with most responsibilities relating to the CWF in July.
- The ability to work with minimal supervision but openly communicate with the 4-H Educator and staff in a timely manner
- The ability to motivate youth and adults to assume leadership positions through delegation.
- The ability to utilize conflict resolution skills.
- The ability to work tactfully and communicate effectively verbally and in written forms.
- The ability to organize information and materials and delegate responsibility.
- The ability to accept and follow through with responsibilities.
- The ability to make decisions in context with 4-H policies, the CWF fair book rules and with consultation of the Natrona County 4-H Extension Educator.
- Familiarity with the CWF.

#### **Responsibilities**

- Follow all guidelines and policies of the University of Wyoming Extension 4-H and conduct activities in a safe and healthy manner and enforcing the 4-H Code of Conduct.
- Maintain the standards of the 4-H program by conducting oneself in a responsible manner and honor confidentiality.
- Superintendent(s) are responsible for the overall organization, coordination and supervision of the static projects, including exhibition and judging.
- Serve as a role model and willingly share knowledge and involve youth and adults in the program.
- Monitor fairground facilities used for the project area to ensure that buildings, grounds, and equipment are safe, secure, well-lit, working properly, adequate, clean, painted, etc.
- During Fair, regularly monitor the projects in your project area to be sure all are appropriately displayed for public viewing. Check for cleanliness, care, spoilage, damage, wilting, etc.
- Maintain close contact with Extension staff and FFA advisors.

#### **Early in Calendar Year (October 1 – January 22, 2016)**

- Attend pre-fair meetings.
- Contact new sponsors, if needed.
- Work with the General Projects (static) committee in suggested changes in the fair book and/or show procedure.
- The 4-H Educator has the final authority regarding changes.
- Review and approve final draft for the fair book by the posted date.
- Organize a class(es) or clinic(s) on date of choice.



**Pre-fair**

Follow 4-H deadlines.

Assist exhibitors in following bio-security guidelines.

**Fair Week**

Be available to answer questions from exhibitors, parents, leaders, and Extension staff.

Attend daily Superintendent meetings.

Follow bio-security guidelines.

Follow the CWF fair book rules.

**Judging Day**

Prior to judging, get ribbons, prizes, and judging book from the 4-H office between the hours of 8 a.m. – 5 p.m.

Organize judging area (table, signs, pens/pencils, chairs, name tags, clipboards etc.)

-clerk(s) to record ribbon placings

Be familiar with 4-H project materials, Fair book requirements, guidelines, procedures, judging methods, etc. so that judging is efficient and non-biased. Uphold all rules, resolve grievances, answer questions and handle any project area problems that arise.

Set up and clean up your judging/showing area.

Greet and orient the judges when he/she arrives to judge.

There will be a short judges/clerks meeting before judging at the Hall of Champions in the 4-H Fair office.

**Post Fair**

Organize and chair committee meetings, as needed

# APPLICATION & Asst. SUPERINTENDENT(Static/General Projects) POLICY AGREEMENT

Name of Department Applying for: \_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendents are required to spend a significant amount of time at the fair. Are you able to do so?  
\_\_\_\_\_ YES \_\_\_\_\_ NO

Superintendents are required to help with project events throughout the year (for example: committee meetings, educational opportunities for members, etc.)  
\_\_\_\_\_ YES \_\_\_\_\_ NO

**Please complete the questions below, sign, and return the application to the Natrona County 4-H office.**

Why are you interested in being an Asst. Superintendent for this department? What makes you a good candidate for this position?

Please describe your 4-H and fair experiences.

Please describe your strengths and weaknesses when handling stressful situations and when working with youth and adults with various opinions.

What suggestions and/or ideas do you have to improve the department you are applying for?

I, \_\_\_\_\_ agree:

- I have read the job description for this year-round volunteer asst. superintendent position and hereby agree to perform all duties as assigned for this project area.
- I have been given a copy of the job description.
- I am willing to abide by the same conduct policies that apply to Natrona County 4-H members, leaders, and volunteers.
- I am aware of the time and energy this position requires and will volunteer my time to perform the position in its entirety.
- I understand, if chosen, that if I am not able to complete the position, I will notify the 4-H office immediately.

Signature \_\_\_\_\_

Project Area \_\_\_\_\_

Date \_\_\_\_\_



**Natrona County 4-H Foundation's 8th Annual**

# **FLANNEL & FROST**

**Fundraiser**

**Saturday, January 28, 2023 • 5:00 p.m.**

**Prime Rib Dinner & Auction**

**The Hangar • Bar Nunn, Wyoming**

**Call (307) 235-9400**

**\$75/Ticket**

**Table Sponsorships Available**



The University's policy has been, and will continue to be, one of nondiscrimination, offering equal opportunity to all employees and applicants for employment on the basis of their demonstrated ability and competence without regard to such matters as race, sex, gender, color, religion, national origin, disability, age, veteran status, sexual orientation, genetic information, political belief, or other status protected by state and federal statutes or University Regulations.





**Natrona County 4-H Foundation • 8<sup>th</sup> Annual Fundraising Evening**  
**Prime Rib Dinner & Auction**  
**Saturday, January 28, 2023 ❄️ The Hangar, Bar Nunn, WY**

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Dear NC 4-H Community Leaders:

It's time to start thinking about the Natrona County 4-H Foundation's Flannel & Frost Fundraiser coming up on **January 28, 2023** at The Hangar. All funds raised go directly to the NC 4-H program and the NC 4-H Foundation. We are depending on your assistance in getting a record number of people to this event and your donations. Tickets and Table Sponsorships are available at the 4-H office so please encourage family and friends to attend and support our fundraiser. Thanks in advance for all your support and help!

Your club is responsible for the following:

- Supply one (1) silent auction basket with a retail value of at least \$50.
- One gift card; please do not include it inside your silent auction basket.
- Please have the basket to the 4-H office no later than **December 23, 2022 (the silent auction is virtual/online, and we need time to photograph and inventory the baskets and get the information to the auctioneer for the event.)**

**Your basket theme is:**

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| Meadow Acres              | S'More Camping!                                          |
| Barnyard Rebels           | Road Trip!                                               |
| Can Do                    | Family Fun!                                              |
| NC Shooters               | Outdoor Guys & Gals                                      |
| The Buckaroos             | Coffee Shop Basket                                       |
| Alcova                    | Everything Legos                                         |
| Young Guns                | Wonderful Wyoming (WY made /themed)                      |
| Bear Claws                | Crafts Galore!                                           |
| Kountry Kids              | BBQ Blitz                                                |
| Bullwinkles               | Taste of Italy                                           |
| Rough Riders              | Guy Crate...stuff that guys NEED                         |
| Elites                    | Sports/Activities                                        |
| Hooves & Hides            | The Great Outdoors!                                      |
| City Dudes                | Chocolate Bliss                                          |
| Platte River Wranglers    | Morning Favorites Breakfast Basket                       |
| Rockin Wranglers          | Winter Fun!                                              |
| Boots & Buckles           | Pizza Party!                                             |
| Natrona County Horse Club | Taste of Wyoming & the West                              |
| Trail Busters             | Pawsetivley Awesome Pet Basket                           |
| Basalt Wranglers          | Taste of... (country/region of your choice except Italy) |

Please arrange all items in a container. **Do Not Wrap!** We have to inventory and photograph the items in your basket so we will supply the cello bag and ribbon and wrap after you drop off at the 4-H office...thank you!

**Donate one (1) gift card;** please do not place it inside the silent auction basket. See below for the gift card theme (some ideas...oil change, Grant Street Grocery, Mountain Sports, hair stylist, butcher, etc...please support our locally owned businesses).

|                           |                                        |
|---------------------------|----------------------------------------|
| Meadow Acres              | Movie theatre                          |
| Barnyard Rebels           | Movie theatre                          |
| Can Do                    | Big box store (Best Buy, Target, etc.) |
| NC Shooters               | Big box store                          |
| The Buckaroos             | Local Casper business                  |
| Alcova                    | Local Casper business                  |
| Young Guns                | Restaurant                             |
| Bear Claws                | Restaurant                             |
| Kountry Kids              | Restaurant                             |
| Bullwinkles               | Haircut, manicure, etc.                |
| Rough Riders              | Cookie Store                           |
| Elites                    | Florist                                |
| Hooves & Hides            | Local Casper business                  |
| City Dudes                | Local Casper business                  |
| Platte River Wranglers    | Coffee business                        |
| Rockin Wranglers          | Coffee business                        |
| Natrona County Horse Club | Local Casper business                  |
| Trail Busters             | Local Casper business                  |
| Boots & Buckles           | Local Casper business                  |
| Basalt Wranglers          | Local Casper Business                  |

Thank you for your willingness and generosity to help with our biggest fundraiser of the year! It takes all of us to succeed and the benefit goes toward our NC 4-H kids. The money raised is for awards, prizes, scholarships, and educational opportunities as well as judging teams, state and national trips, and competitions.

**THANKS** for supporting *your* NC 4-H program!!!

**~ Natrona County 4-H Foundation ~**

**Leroy Dickinson, Chairman**

**Kera Bullard, Ed Atchley, DeAnna Bradshaw, Josh Bliss, Donna Hoffman, Phillip Rael, Harlen Robinson, Devonie Mueller, Jamie Haigler, Joddee Jacobsen, Kyle Rice**

# 2023 Rabbit Clinic

**Clinics start @ 9AM, Location: ARLC Building**

**Sign up at : <https://www.facebook.com/oil-city-thumpers-398801110535193/>**

- **January 14, 2023**: Rabbit Housing & Feeding- Casper Room
- **February 11, 2023**: Meat Pens- Midwest/Edgerton Room
- **March 18, 2023**: Committee Meeting- Mills/Evansville Room
- **April 15, 2023**: Breed ID, Breed Tattoo, Showmanship, ID Forms Clinic- Casper Room. Bring your healthy, clean rabbits and carpet square
- **April 26, 2023**: Tattoo Clinic – Time TBD PIC
- **May 14, 2023**: Getting ready for Fair – Fair Prep- Mills/Evansville Room
  - o No Rabbits needed.
- **June 3, 2023**: Mandatory Meat Pen Tattoo Clinic/Mock Show- Casper Room
  - o We will have separate areas set-up for showmanship. Please make sure your rabbits are clean and healthy. We also ask you to dress like you will for the show at fair and bring a clean carpet square for showmanship.

**We will only be offering two tattoo clinics this year.**

**Please plan accordingly.**





## **Enroll in NC 4-H Today!**

<https://4h.zsuite.org/dashboard>

**You must be enrolled to receive newsletter, event information, important information, and participate in 4-H activities.**

**You must be enrolled with ACTIVE status in ZSuite to participate in all 4-H activities.**

**Remember to re-enroll for the 2022-2023 4-H Year in ZSuite which began on October 1, 2022.**

**Your membership will not be activated in ZSuite until your payment is received. The easiest way to pay is by credit card (with no transaction fee) through ZSuite !**

# ENROLLING IN ZSUITE

## NEW MEMBERS & RETURNING MEMBERS

Only after all of the following requirements are met will your membership will be activated.

- Enroll using <https://4h.zsuite.org/>
- You must be enrolled with ACTIVE status to participate in all 4-H activities. Your membership will not be activated until payment is received.
- Enrollment fees are \$15.00 per 4-H member including Cloverbuds. The easiest way to pay is via credit card (with no transaction fee) through ZSuite. You may also mail your check made payable to the Natrona County 4-H; 2011 Fairgrounds Road; Casper, WY 82604 or pay via credit card (3.8% transaction fee applies) by calling the 4-H office at 307-235-9400.

## NEW VOLUNTEERS

Only after all of the following requirements are met will your membership will be activated. Please call the 4-H office at 307-235-9400 with any questions.

- Enroll using <https://4h.zsuite.org/>
- Complete the mandatory background screening & training is valid for 5 years  
\* A break in service will require you to restart the process.
- Complete the mandatory online 4-H Volunteer Orientation.
- Complete the MVR check.
- There is no enrollment fee for volunteers.

## RETURNING VOLUNTEERS

Only after all of the following requirements are met will your membership be activated. Please call the 4-H office at 307-235-9400 with any questions.

- Enroll using <https://4h.zsuite.org/>
- Complete the mandatory background screening & training every 5 years.  
\* A break in service will require you to restart the process.
- Complete the annual leadership training.
- Complete the MVR check.
- There is no enrollment fee for volunteers.

We are only able to communicate with you if you are enrolled in ZSuite with a valid email address; therefore, we ask that you get enrolled in ZSuite and pay the \$15.00 fee so we can activate your membership.

**\*\*\* If you enrolled in ZSuite and have not been receiving communications via email, please log into your ZSuite account and verify that your email address on file is correct as we have been receiving notifications that some email addresses are invalid.**

**REMINDER:** Throughout the year, if your contact information has changed (name, mailing address, phone number, email address, etc.), it is your responsibility to update your profile in ZSuite. Failure to do so, may result in you missing an important deadline and/or information pertaining to your 4-H project(s).

### **Important !!!**

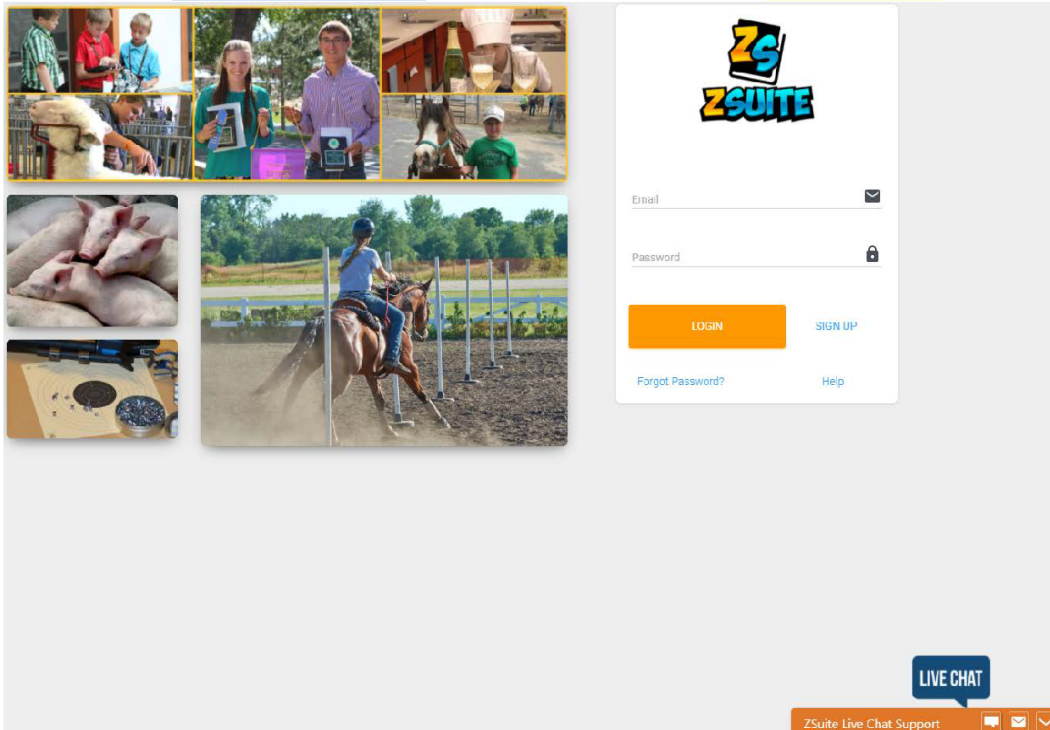
**You are not covered by 4-H insurance and will not be allowed to participate until your membership is in Active status in Zsuite.**



# HOW TO SIGN UP FOR THE FIRST TIME IN ZSUITE

1. WEBSITE: <https://4h.zsuite.org/>

New Users: **Click SIGN UP**



2. Fill out the Register New Household Information. Select a Primary Profile Access PIN which is needed to enter the primary household account. **Click LET'S GO** (If you get an error message that your email address is already used, go back to the main screen and click on Forgot Password? as some profiles were transferred over from 4HOnline.com)
3. You are now on the Dashboard screen. **Click + HOUSEHOLD MEMBER**  
Enter the First Name, Last Name, Role (Member or Volunteer), and Member's Birthday. You may choose a preloaded avatar or upload a personal photo by clicking CHOOSE PICTURE. **Click CONTINUE**
4. **Select the PERSONAL INFO tab.** All fields marked with an asterisk (\*) are required. **Click NEXT** to get to the WAIVERS tab.
5. **Select the WAIVERS tab.** **Click ↓** next to each section to sign off on all the waivers. (You must agree in order to proceed.) On the Health Form, put N/A or none if the required field does not apply to your member. **Click NEXT** to get to the CLUBS tab.
6. **Select the CLUBS tab.** Choose your club from the drop down menu. **Click ADD CLUB**  
**NATRONA COUNTY 4-H FIRST TIME MEMBERS:** If this is your first year with the Natrona County 4-H, please choose "1-Club Placement Requested Natrona". The Natrona County 4-H Office will assist you in placing your member in a club that has openings based upon the projects that your child has enrolled in.
7. **Select the PROJECT tab.** Choose project from the drop down menu. **Click ADD PROJECT.** Repeat process until all projects are selected. Some Animal Projects have a required field that you may not have information for. If this happens, please enter this 4-digit number "0000" in that required field.  
**CLOVERBUD MEMBERS:** Choose only the Cloverbud project.
8. Verify all information is correct including your Club and Project selections. **Click SUBMIT**  
After you Click SUBMIT, your enrollment will be sent to the Natrona County 4-H Office Administrators for approval.

# FRIENDLY REMINDERS FROM THE 4-H OFFICE...

## ARLC ROOM RESERVATIONS

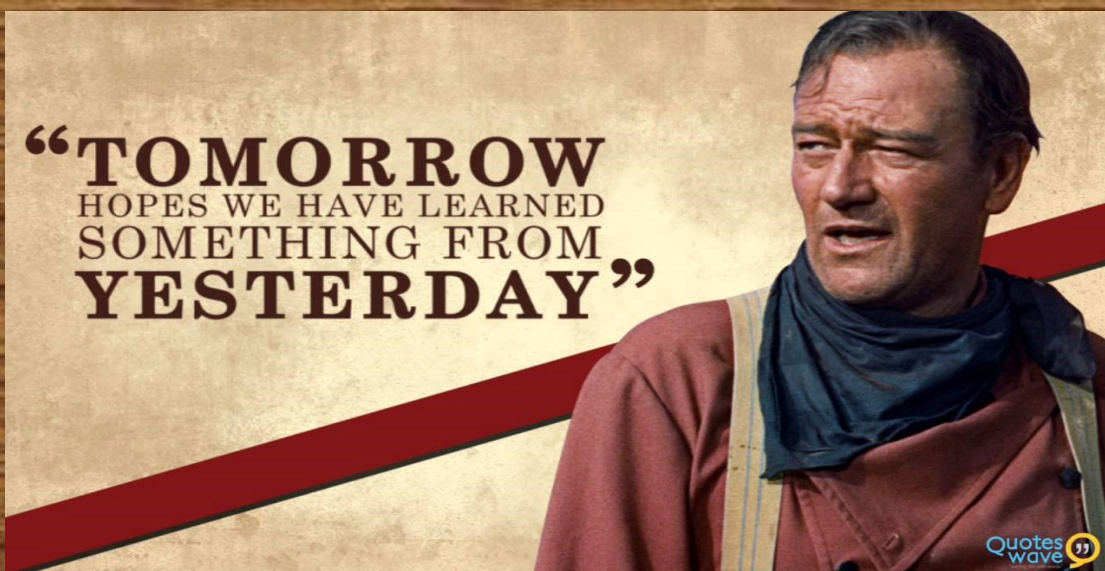
Please call Rose or Ann at 307-235-9400 to reserve a room for your 4-H Club or Committee meetings. The 4-H office does not maintain the building calendar. *PLEASE REMEMBER:* We are still under some COVID-19 restrictions and a COVID-19 release must be signed by a Club Leader. *Please do not prop open ARLC exterior doors as it compromises building security if they are accidentally left open once the event has ended.*

## COMMUNICATION

4-H has a wealth of educational opportunities and the majority of these will take place at the club level with others coming from the 4-H office and the Wyoming 4-H state office.

We will communicate with you using the following communication sources; therefore, it's your responsibility to check them on a regular basis:

- ◆ Follow us on Facebook @ Natrona County 4H  
<https://www.facebook.com/NatronaCounty4H/>
- ◆ UW Natrona County Extension 4-H Website  
<https://wyoextension.org/natronacounty/newsletters-2/>
- ◆ Natrona County 4-H Monthly Newsletter  
**Please check the links listed above for the latest edition! Because we will be unable to send mass emails, we are relying on our members to check these links for the latest editions.**  
Please read it carefully and take note of the items that apply to you, your family, your project area(s), and your club.
- ◆ Natrona County 4-H Emails  
Please open and read the emails that the Natrona County 4-H office and its volunteers send you. In addition to the links mentioned above, this is how we will keep you updated and let you know of changes, scheduled activities, etc.



# TO ALL OF OUR WONDERFUL 4-H MEMBERS WHO CELEBRATE THEIR BIRTHDAYS IN NOVEMBER...



*Issued in furtherance of extension work, acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture. Kelly Crane, Director, University of Wyoming Extension, College of Agriculture and Natural Resources, University of Wyoming Extension, University of Wyoming, Laramie, Wyoming 82071.*

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