

NIOBRARA COUNTY 4-H



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The Extension Office will be closed December 24- January 2, 2022.



Dear 4-H Families, Leaders and Volunteers,

December is here! How is that even possible?! I hope that you all are able to slow down just a bit to enjoy some time with your family and friends. We are busy making plans for the upcoming year. Be sure that you are enrolled so that you receive correspondence with your clubs and from our office. If you are planning to have a market beef project this year, take note of the tagging date and requirements that go with it. If you have any questions, please do not hesitate to give me a call.



Our office will be closed from December 24 until January 2, returning to normal hours on January 3. Record books and the calendar link will be coming soon, so do not hesitate to start setting your goals, tracking your leadership and taking lots of pictures for your record books. As your clubs are meeting and electing new officers, be sure and get your by-laws updated, signature cards completed at the banks and necessary chartering paperwork completed and turned into the Extension Office as soon as possible.

I wish you all a very Merry Christmas and a Happy New Year.
~Kellie



Meeting Dates
 Fair Board—January 3 @ 6 PM
 4-H Leaders Council—January 12 @ 5 PM
 Jr. Leaders—January 12 @ 6 PM

Mark your calendars!

Showcase Showdown
June 21-23, 2022
Laramie, WY



State Shoot
July 7-10, 2022
Douglas, WY



Niobrara County Fair
July 29-August 6, 2022
Join us Under the Big Top!



Wyoming State Fair
August 16-20, 2022

2022 RECORD BOOK HELP

FEB. 4TH
2:00-3:00 PM

MARCH 4TH
2:00-3:00 PM

APRIL 1ST
2:00-3:00 PM

MAY 6TH
2:00-3:00 PM

JUNE 3RD
2:00-3:00 PM

JULY 15TH
2:00-3:00 PM

BRING YOUR RECORD BOOKS AND
YOUR QUESTIONS. PARENTS ARE
WELCOME AND ENCOURAGED TO
ATTEND



Wyoming State 4-H Foundation Scholarship Opportunities

- One single application is used for all of the 4-H Foundation Scholarships
- All applications are due February 15, 2022
- Read each scholarship for parameters for eligibility
- For more information and to complete the Wyoming 4-H Scholarship Application visit: <https://www.wyoming4h.org/4hfoundation/scholarships/>

Some of the scholarships will require a letter of recommendation. If you would like one from me, please let me know as soon as possible.



4-H/FFA Market Beef Weigh-in and Tagging

You must be enrolled
in the beef project
prior to tagging!!

January 30, 2022

11 a.m. to 1 p.m.

Niobrara County Fairgrounds

Brand Inspection Required

All Market Heifers need proof of spay
from a Veterinarian.

Contact Kellie with any questions, 334-3534

NEW TO 4-H MEETING

JANUARY 24, 2022
6:00 PM
EXTENSION OFFICE

Come and learn about Niobrara County 4-H
Dinner will be served, all family members are
encouraged to attend
RSVP to Kellie by January 21

KELLIEC@UWYO.EDU
334-3534



New to 4-H Meeting is open to all. First and second year members and their families are encouraged to attend. Any families that are new to Niobrara County 4-H are also encouraged to attend! We will cover deadlines, requirements, expectations and more.

2022 4-H Clubs and Leaders

Up and Coming 4-H

Jody Copsey

Cheyenne River 4-H Club

Shelly Bruch and Heather Goddard

Lance Creek 4-H Club

Kenny Jensen



Cloverleaf 4-H Club

Jamie Miller

Rollicking Ranchers 4-H Club

Crystal Olson

Fairview 4-H Club

Jessica Yeager

Introducing...

HALTER

**Horse Adult Leader
Training Educational
Resource**

A **4 level progressive series** designed to help adult leaders:

- ✓ Develop techniques for safe horse handling
- ✓ Learn basic horse care and management
- ✓ Identify and foster positive youth development using the horse as a learning tool



**\$10 PER
COURSE**



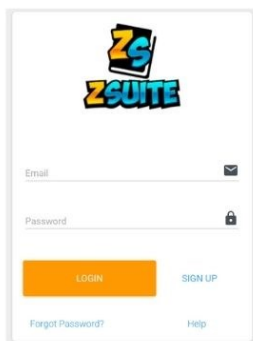
20% off when you purchase 4 courses

Register online at
catalog.extension.org

E|H

EXTENSIONHORSES.ORG

Attention Horse Leaders!! This is a great online opportunity to expand your knowledge on positive youth development. If you are interested, please let me know. We can make arrangements to gather at the Extension Office if needed. Funds are available to cover the course fee.



ZSuite 4-H Enrollment

New Family Profile



If you've never signed in to ZSuite before, follow these steps:

1. Go to <https://4h.zsuite.org/>
2. As a Family creating a new Profile, select **SIGN UP**
 - a. Fill in all of the fields, select **LET'S GO!**

Adding 4-H Members

You are now on the **Dashboard** tab

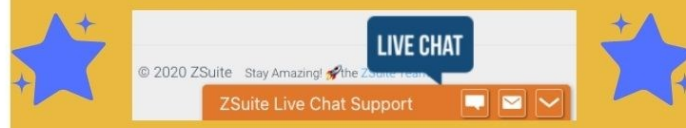
1. Select **+ Household Member**
2. Fill out 4-H Member's info, select **Continue**
3. Fill out PERSONAL INFO, select **Next**
4. Fill out all six drop down WAIVERS, then select **Next**
5. Dropdown to your CLUB, select **Add Club**
select **Add Project**
6. Select **Add to Cart** and then you can either **+Add Enrollment** or **Submit**. Must be submitted to be complete.

The collage shows the following steps:

- 1**: Dashboard with the '+ HOUSEHOLD MEMBER' button highlighted.
- 2**: Member info form with 'Continue' button.
- 3**: 'PERSONAL INFO' tab selected in the enrollment process.
- 4**: 'WAIVERS' section with dropdown menus for Code of Conduct, Statement of Assumed Risk, Health Form, Health Waiver, Transportation Waiver, and Image Release.
- 5**: 'CLUB' selection screen with a 'Choose one or more Clubs then press "Add Club"' instruction.
- 6**: Project selection screen showing options like 'Barnyard Bunch (Big Piney Sheep, Swine, & Goat Club)' and 'Big Piney Vet Science'.

A green callout box with a speech bubble says: **Animal Project Information is NOT required at this time.**

If you need assistance, don't hesitate to select the ZSuite LIVE CHAT!



Once submitted, your Enrollment will change from Pending Approval to Active when the Extension Office receives payment!



ZSuite 4-H Enrollment

Existing Family Profile



Enrollment must be done **ANNUALLY** to stay *active* in 4-H!

Go to <https://4h.zsuite.org/>

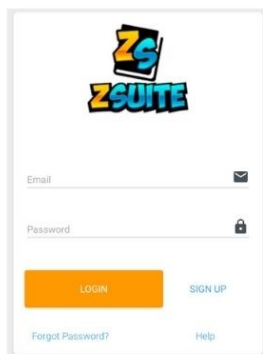
1. Use the same email & password you used to sign up, select **LOGIN**
2. Choose the **PRIMARY ACCOUNT** to enroll 4-H Members
3. You will see a list of the household members & their current enrollment status.
 - a. **Red = INACTIVE 4-H Member**
 - b. **Green = ACTIVE 4-H Member**
4. Select the 4-H Member's Name you wish to update, select **ENROLL MEMBER NOW**
5. **IF YOU DO NOT SEE A NAME LISTED**, You will need to ADD A HOUSEHOLD MEMBER




6. Fill out 4-H Member's info, select **Continue**
 Fill out PERSONAL INFO, select **Next**
 Fill out all six drop down WAIVERS, then select **Next**
 Dropdown to your CLUB, select **Add Club**
 - a. Select **Add Project**
7. Select **Add to Cart** and then you can either **+Add Enrollment** or **Submit**. Must be submitted to be complete.



Once submitted, your Enrollment will change from Pending Approval to Active when the Extension Office receives payment!




 Email
 Password
 LOGIN SIGN UP
 Forgot Password? Help

ZSuite 4-H Enrollment

New Leader Profile



Enrollment must be done **ANNUALLY** to be an **Active** 4-H Leader!

1. Go to <https://4h.zsuite.org/>

2. To create a new Profile, select **SIGN UP**

a. Fill in all of the fields, select **LET'S GO!**

If you've signed in before,



Select **PRIMARY ACCOUNT**

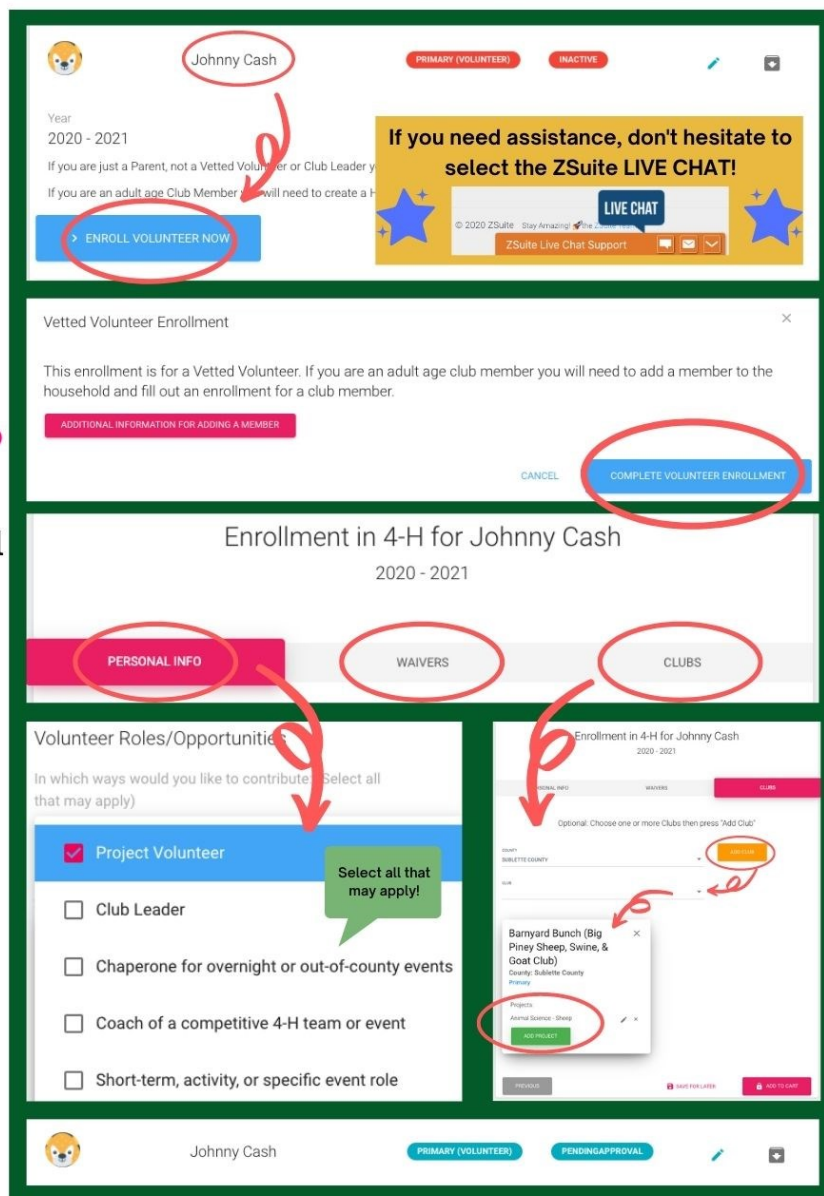
Volunteer Enrollment

You are now on the **Dashboard** tab

- 1 Select the Volunteer's Name
- 2 More content will drop down, select **Enroll Volunteer Now**
- 3 Select **Complete Volunteer Enrollment**
- 4 Fill out all of the of the **Personal Info**
 - a. When filling out *Volunteer Roles/Opportunities*, select all that may apply.
- 5 Complete all Waivers
- 6 Dropdown to your CLUB, select **Add Club**
 - a. Select **Add Project** if needed
- 7 Select **Add to Cart**

Once submitted, your Enrollment will change from Pending Approval to Active when you have completed:

- **Background Screening**
 - Look for the State 4-H Office email
- **New Volunteer Orientation**
 - Visit <https://extension.catalog.instructure.com/> to create a login, then go to <https://uwyo3.instructure.com/login/canvas> to complete the course.
- **MVR (Motor Vehicle Records)**
 - Visit https://www.wyoming4h.org/4hsublette/?page_id=2097 to complete
 - "Supervisor/Sponsor" - Johnathan Despain - jdespain@uwyo.edu
 - "Additional Email Addresses to Notify" - karen.allison@uwyo.edu



Johnny Cash (Primary Volunteer, Inactive)
 Year: 2020 - 2021
 If you are just a Parent, not a Vetted Volunteer or Club Leader...
 If you are an adult age Club Member... will need to create a...
ENROLL VOLUNTEER NOW

If you need assistance, don't hesitate to select the ZSuite LIVE CHAT!
 LIVE CHAT
 ZSuite Live Chat Support

Vetted Volunteer Enrollment
 This enrollment is for a Vetted Volunteer. If you are an adult age club member you will need to add a member to the household and fill out an enrollment for a club member.
 ADDITIONAL INFORMATION FOR ADDING A MEMBER
 CANCEL **COMPLETE VOLUNTEER ENROLLMENT**

Enrollment in 4-H for Johnny Cash
 2020 - 2021
 PERSONAL INFO WAIVERS CLUBS

Volunteer Roles/Opportunities
 In which ways would you like to contribute? Select all that may apply)
 Project Volunteer
 Club Leader
 Chaperone for overnight or out-of-county events
 Coach of a competitive 4-H team or event
 Short-term, activity, or specific event role
 Select all that may apply!

Enrollment in 4-H for Johnny Cash
 2020 - 2021
 Optional: Choose one or more Clubs then press "Add Club"
 BARNETTE COUNTY
 BARNETTE COUNTY
 Barnyard Bunch (Big Piney Sheep, Swine, & Goat Club)
 County: Sublette County
 Priority
 Projects: Animal Science - Sheep
 ADD PROJECT
 SAVE FOR LATER ADD TO CART

Johnny Cash (Primary Volunteer, Pending Approval)

