

**PARLIAMENTARY PROCEDURE**  
**SUMMARY OF MOTIONS**

Classification	Kind	Second Required	Debatable	Amendable	Vote Required	Can Be Reconsidered	Subsidiary motion can be applied	In order when another has floor
<b>Privileged</b>								
	Fix Time to Adjourn <sup>(11)</sup>	Yes	No	Yes	Maj	Yes	Yes	No
	Adjourn <sup>(12)</sup>	Yes	No	No	Maj	No	No	No
	Question of Privilege	No	No	No	None <sup>(15)</sup>	No	No	Yes <sup>(16)</sup>
	Recess <sup>(13)</sup>	Yes	No	Yes <sup>(14)</sup>	Maj	No	Yes <sup>(1)</sup>	No
	Call for Order of Day <sup>(17)</sup>	No	No	No	<sup>(18)</sup>	No	No	Yes <sup>(16)</sup>
<b>Incidental</b>								
	Rise to Point of order	No	No	No	None <sup>(4)</sup>	No	No	Yes <sup>(16)</sup>
	Appeal Decision of Chair	Yes	Yes <sup>(6)</sup>	No	Maj <sup>(5)</sup>	Yes	<sup>(22)</sup>	Yes <sup>(16)</sup>
	Suspend the Rules	Yes	No	No	2/3	No	No	No
	Object to Consideration of Question	No	No	No	2/3	<sup>(21)</sup>	No	No
	Divide the Question	Yes <sup>(7)</sup>	No	Yes	Maj	No	Yes <sup>(1)</sup>	No <sup>(7)</sup>
	Division of the House	No	No	No	<sup>(8)</sup>	No	No	Yes <sup>(16)</sup>
	Parliamentary Inquiry	No	No	No	None	No	No	Yes
	Nominate	No	<sup>(9)</sup>	<sup>(9)</sup>	<sup>(9)</sup>	No	<sup>(9)</sup>	<sup>(9)</sup>
	Make Request Growing Out of Pending Business	No <sup>(10)</sup>	No <sup>(10)</sup>	No <sup>(10)</sup>	<sup>(10)</sup>	<sup>(10)</sup>	No <sup>(10)</sup>	Yes <sup>(10)</sup>
	To Withdraw a Motion	No	No	No	Maj	Yes	No	Yes
<b>Subsidiary</b>								
	Lay on the Table	Yes	No	No	Maj	No	No	No
	Previous Question	Yes	No	No	2/3	Yes	No	No
	Postpone Definitely (to a certain time)	Yes	Yes	No	Maj	Yes	Yes	No
	Limit or Extend Debate	Yes	No	No	2/3	Yes	Yes	No
	Commit or Refer to Committee	Yes	Yes	Yes	Maj	Yes	Yes	No
	Amend	Yes	Yes <sup>(2)</sup>	Yes	Maj	Yes	Yes	No
	Postpone Indefinitely	Yes	Yes	No	Maj	Yes	Yes <sup>(3)</sup>	No
<b>Main</b>								
	Main Motion	Yes	Yes	Yes	Maj	Yes	Yes	No
<b>Other</b>								
	Take from the Table	Yes	No	No	Maj	No	No	No
	Reconsider	Yes	Yes <sup>(19)</sup>	No	Maj	No	Yes	Yes
	Rescind	Yes	Yes	Yes	<sup>(20)</sup>	No	Yes	No
	Ratify	Yes	Yes	Yes	Maj	Yes	Yes	No

- 1 - Can be amended but can have no other subsidiary motion applied.
- 2 - Can be debated only when the question being amended is debatable.
- 3 - Can have only a motion calling for the previous question and motions limiting or extending time of debate applied to it.
- 4 - Is usually decided by chair, without calling for a vote.
- 5 - A tie vote sustains the chair and presiding officer may cast the vote that makes a tie.
- 6 - Can not be debated if made during a division of the assembly, or when the pending question is undebatable.  
Can not be debated when it applies to indecorum, transgression of the rules of speaking or to priority of business.
- 7 - The question must be divided at the request of a single member, (which request can be made when another has the floor) provided the resolutions relate to different subjects which are independent of each other.
- 8 - When a division is called for, the chair proceeds to take the vote again by rising. No vote is taken on whether a division shall be made, i.e. on whether a standing vote shall be taken.
- 9 - To nominate, one simply rises, addresses the presiding officer, and states, "I nominate Mr. -----," and is again seated.
- 10 - Great variation is found since several different kinds of requests are included under this one heading. Often the chair settles the question, no vote being taken.
- 11 - Is a privileged motion only if made while another motion is pending, and in an assembly that has made no provision for meeting again on the same or next day; otherwise it is a main motion. The answers apply to the privileged motion.
- 12 - When unqualified, is always a privileged motion except when effect would be to disband the group permanently. The answers apply to the privileged motion, not to a main motion to adjourn.
- 13 - Is a privileged motion if made when other business is pending, otherwise is a main motion. Answers apply to the privileged motion.
- 14 - Can be amended as to the length of time to recess.
- 15 - Is usually disposed by chair, without vote.
- 16 - May interrupt if urgent enough to justify such action.
- 17 - Is in order only when orders are not being conformed to and is then always a privileged motion.
- 18 - Chair should proceed to order of the day or put a question as to whether the group wishes to proceed with the order. A motion to not proceed to the order requires a 2/3 vote, the same as suspending the rules.
- 19 - Debatable when the question to be reconsidered is debatable.
- 20 - Often requires a 2/3 vote but considerable variation is found. See Robert's Rules of Order.
- 21 - An affirmative vote cannot be reconsidered.
- 22 - Cannot be amended. If repeal of the appealed decision would have no effect on the consideration or action on the main question, the main question does not adhere to the appeal; its consideration is resumed as soon as the appeal is laid on the table, postponed, etc. But if the ruling affects the consideration of or action on the main question, then the main question adheres to the appeal, and when the appeal is laid on the table or postponed, the main question goes with it.